**CHSS Curriculum Committee**

Minutes for November 14th, 2017

SO 3020

**In attendance**

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| --- | --- | --- |
| ✓Rebecca Hill (ISD) | ✓Matthew Mitchelson (GEOG/ANTH) | ✓Sergio Figueirdo (ENGL) |
| ✓Pauline Howes (COMM) | ✓William Griffin (FL) | ✓David Shock (POLS/IA) |
| ✓Michael Lahey (TCID) | ✓Hakki Gurkas (HIST/PHIL) | ✓Jim McCafferty (SOC/CJ) |
| ✓Chien-pin Li (Dean Office) | ✘Nicole Martin (PSYC) | ✓Maia Hallward (SCM) |
| **Absent:** Nicole Martin (PSYC) |
| **Guests:** Ryan Ronnenberg (Hist), April Johnson (POLS/IA), Jack Moran (POLS/IA), Larrie Dudenhoeffer (ENGL), Jerry Herbel (MPA) |
| **Meeting Secretary:** Michael Lahey (TCID) |

*The meeting was called to order at 12:32**PM.*

**Approval of Minutes** from the Oct 31, 2017 Meeting (Rebecca Hill - ISD)

*The minutes for the meeting approved as presented. J. McCafferty asks for clarity about a HIST comment about meetings they will be having outside of this committee. That comment was removed. M. Mitchelson moves and S. Figueirdo seconds.*

**Old Business [Second readings]**

A.  GEOG/ANTH

---ANTH package:

1.  Anthropology B.S. - Change to Program Name, Requirements, or Policies v4.0 [Wayne Van Horne]

2.  ANTH - 2210 - Archaeological Adventures, Discoveries, and Debates - New Course v4.0 [Wayne Van Horne]

3.  ANTH - 4410 - Bioarchaeology of Greece - New Course v4.0 [Susan Kirkpatrick Smith]

*M. Mitchelson said the appropriate changes have been made. Everyone is fine with the corrections. J. McCafferty moves and R. Hill seconds. Approved by Committee.*

---GIS package:

4.  Geographic Information Science B.S. - Change to Program Name, Requirements, or Policies v4.0 [Nancy Pullen]

5.  Geographic Information Sciences Certificate - Stand-Alone and Embedded - Change to Program Name, Requirements, or Policies v4.0 [Nancy Pullen]

6.  GEOG - 1125 - Resources, Society, and the Environment - New Course v3.0 [Nancy Pullen]

7.  GEOG - 2391 - Professionalism and Ethics - New Course v3.0 [Nancy Pullen]

8.  GEOG - 3000 - Geography of Beer - New Course v4.0 [Nancy Pullen]

9.  GEOG - 3305 - Introduction to Cartographic Processes - Change to Existing Course v4.0 [Nancy Pullen]

10.  GEOG - 3315 - Introduction to Geographic Information Systems - Change to Existing Course v4.0 [Nancy Pullen]

11.  GIS - 3398 - Internship - Change to Existing Course v4.0 [Nancy Pullen]

12.  GIS - 4100 - Directed Applied Research - New Course v4.0 [Nancy Pullen]

13.  GEOG - 4405 - Advanced Geographic Information Systems - Change to Existing Course v4.0 [Nancy Pullen]

14.  GIS - 4415 - Practicum in Geographic Information Systems - Change to Existing Course v4.0 [Nancy Pullen]

15.  GEOG - 4440 - Project GIS - Change to Existing Course v4.0 [Nancy Pullen]

16.  GEOG - 4500 - Advanced Topics in Geospatial Science - Change to Existing Course v4.0 [Nancy Pullen]

*M. Mitchelson said the appropriate changes have been made. David Shock said everything looks fine. Rebecca Hill asked if her AMST3750 class had been added to the electives for GIS. M Mitchelson and R. Hill discuss, D. Shock wants to know how we will move forward. We decide to leave the proposal as it is. C. Li asks if there was any discussion with Biology. M. Mitchelson said there was an attachment in Curriculog. P. Howes**moves and B. Griffin seconds. Approved by Committee.*

B.  HIST/PHIL

---HIST package:

1.  HIST - 4654 - Russia to 1861 - Change to Existing Course v4.0 [R. Ronnenberg]

2.  HIST - 4655 - Russia Since 1861 - Change to Existing Course v4.0 [R. Ronnenberg]

*R. Ronnenberg said that there still isn’t clarity as to whether these course changes violate UPCC rule for one course change per year. D. Shock asks C. Li if we need the program change form to go through with this. C. Li is unsure. We decide to push it through. P. Howes moves and J. McCafferty seconds. Approved by Committee.*

C.  TCID

-Michael Lahey, Laura Palmer

---Program changes - two program change forms and two proposals to relaunch a minor and certificate deactivated during consolidation:

1. Interactive Design, B.S. - Change to Program Name, Requirements, or Policies v4.0

2.  Technical Communication, BS - Change to Program Name, Requirements, or Policies v4.0

3.  Technical Communication Minor - Change to Program Name, Requirements, or Policies v4.0

4.  Technical Communication Certificate - New Minor/Certificate Program v3.1

---Deactiviation of degrees and certificates:

5. Instructional Design, Advanced Certificate- Program Deactivation or Termination v3.1

6.  Communications Management Advanced Certificate - Program Deactivation or Termination v3.1

7.  Graduate Certificate in Technical Communication - Program Deactivation or Termination v3.1

8.  Information Design and Communication, MS - Program Deactivation or Termination v3.1

9.  Content Development, Advanced Certificate- Program Deactivation or Termination v3.1

10.  Visual Communication and Graphics, Advanced Certificate - Program Deactivation or Termination v3.1

11.  Information and Instructional Design, MS - Program Deactivation or Termination v3.1

12.  Post-Master's Certificate in User Experience - Program Deactivation or Termination v3.1

---Termination of two degrees:

13.  New Media Art, BA - Program Deactivation or Termination v3.1

14.  Writing and New Media, BA - Program Deactivation or Termination v3.1

---Course changes (minor) - prefixes (and sometimes very slight Course Description adjustments to acknowledge these changes). No course content or learning outcomes changed in these classes:

15. IAD - 3150 - Visual Design I - Change to Existing Course v4.0

16.  IAD - 3230 - User Interface Design I - Change to Existing Course v4.0

17.  IAD - 3250 - Information Visualization: Theory - Change to Existing Course v4.0

18.  IAD - 3300 - Ethnography for Designers - Change to Existing Course v4.0

19.  IAD - 3350 - Information Visualization I - Change to Existing Course v4.0

20.  IAD - 3398 - Internship - Change to Existing Course v4.0

21.  IAD - 4150 - Visual Design II - Change to Existing Course v4.0

22.  IAD - 4230 - User Interface Design II - Change to Existing Course v4.0

23.  IAD - 4400 - Directed Study - Change to Existing Course v4.0

24.  IAD - 4490 - Special Topics in Interactive Design - Change to Existing Course v4.0

25.  TCID - 2170 - Introduction to Digital Media and Culture - Change to Existing Course v4.0

26.  TCID - 3400 - Front-End Development I - Change to Existing Course v4.0

27.  TCID - 3800 - Front-End Development II - Change to Existing Course v4.0

28.  TCID - 4500 - Front-End Development III - Change to Existing Course v4.0

29.  TCOM - 4800 - Project Portfolio - Change to Existing Course v4.0

---Course changes (changed their prerequisites to acknowledge the addition of a TCOM minor and certificate. No course content changed or learning outcomes changed in these classes):

30.  TCOM - 2030 - Research in Technical Communication - Change to Existing Course v4.0

31.  TCOM - 3020 - Designing Effective Proposals- Change to Existing Course v4.0

32.  TCOM - 3030 - Instructional Design - Change to Existing Course v4.0

33.  TCOM - 3070 - User Assistance - Change to Existing Course v4.0

34.  TCOM - 3130 - Technical Communication: Theory, Ethics, and Practice - Change to Existing Course v4.0

35.  TCOM - 3145 - Designing Social Media Infrastructure - Change to Existing Course v4.0

36.  TCOM - 3245 - SEO and Analytics for Technical Communiactors - Change to Existing Course v4.0

37.  TCOM - 4000 - Technical Editing - Change to Existing Course v4.0

38.  TCOM - 4045 - Multi-Media for Technical Communicators - Change to Existing Course v4.0

39.  TCOM - 4050 - Instructional Video for Technical Communicators - Change to Existing Course v4.0

40.  TCOM - 4120 - Usability Testing - Change to Existing Course v4.0

---Course changes - substantial - courses that had some other change more substantial than a prefix or prereq change, new & existing courses

41. IAD - 2100 - History and Fundamentals - New Course v4.0

42.  IAD - 3000 - Interaction Design I - New Course v4.0

43.  IAD - 4700 - Senior Project and Portfolio - Change to Existing Course v4.0

44.  TCID - 2002 - Productivity and Tools - Change to Existing Course v4.0

45.  TCOM - 3431 - Information Design I - New Course v4.0

---New courses:

46.  IAD - 3100 - Professional Development - New Course v4.0

47.  IAD - 4000 - Interaction Design II - New Course v4.0

48.  TCOM - 2050 - Issues in Digital Accessibility - New Course v4.0

49.  TCOM - 3011 - Advanced Technical Writing - New Course v4.0

50.  TCOM - 3045 - Information Architecture - Change to Existing Course v4.0

51.  TCOM - 4431 - Information Design II - New Course v4.0

*S. Figueirdo moves and M. Mithelson seconds. TCID package approved by Committee.*

D.  PSIA

---*International Affairs major related proposals*:

1. International Affairs B.A. - Change to Program Name, Requirements, or Policies v4.0 [Jack Moran]

2.  Intelligence and Homeland Security Certificate- Embedded - New Minor/Certificate Program v3.1 [Jack Moran]

3.  POLS - 4202 - Politics of the U.S. Intelligence Community - New Course v4.0 [Jack Moran]

4.  POLS - 4440 - Comparative Democratization - New Course v4.0 [Jack Moran]

5.  POLS - 4452 - Politics of East Asia - Change to Existing Course v4.0 [Jack Moran]

6. POLS - 4460 - Politics of NATO - New Course v4.0 [Jack Moran]

*D. Shock says that a change was made to the Bachelor of Arts program. There was also a change to related studies. J. Moran discusses shifting around the exit exam for students due to a deletion of a previous class. D. Shock asks for questions. B. Griffin asks the exit exam is. J. Moran explains (it is a written exam). All pass. B. Griffin moves, M. Hallward seconds. Approved by Committee.*

**New Business [First readings]**

Note:  RELS minor moved to Nov. 28 agenda per 11/8/17 email from Robbie Lieberman

A.  SCOM

-Re-review due to changes suggested by UPCC (any objections to changes made?):

JOUR4430 and JOUR4435 Advanced Investigative Reporting I and II

From Carolyn S. Carlson:

UPCC rejected JOUR4430 and JOUR4435 today, sending it back down the chain. They wanted us to revise the prerequisites so they were the same for majors and non-majors, mainly so non-majors at KSU would not think that they could more easily qualify for the course. I pointed out that students had to apply for admission to the course, and it said so in the course description, so they suggested that we just make that the prerequisite. Another prerequisite we had was that KSU students had to have 45+ hours, which they pointed out was only a second quarter sophomore, so they were unlikely to be a SOCM major yet. Our thinking was that we wanted upper classmen to apply.

So David Armstrong and I want to revise the prerequisites to say: **60+ hours and permission of the instructor.**

That would apply to both KSU students and students from other universities in the ARCHE program. It would prevent freshmen and sophomores from applying. So I think that would take care of UPCC’s concerns.

Also, UPCC pointed out that we have the implementation dated for JOUR4435 as Spring 2018 and it’s too late for that. **So it needs to be changed to Spring 2019, please.**

UPCC asks that each level say in the comments that they approve the changes to the prerequisites as they send it back up the ladder.

Please do this as quickly as possible so we have a chance of getting JOUR4430 in the fall 2018 catalog.

*D. Shock asks if there is any opposition or questions to the changes that need to be made*. *B. Gainey needs to approve the* changes. *The committee votes to approve these changes.*

B.  ENGL

-Re-review due to changes suggested by UPCC (any objections to changes made?) [Larrie Dudenheoffer]:

1.       FILM 3220: deleted “ Students may repeat the course if the topic varies.” from the course description, added “Other” to Proposed Changes, and explained “other” as “Change the course from repeatable to non-repeatable.”

2.       FILM 3230/3240/3250:  deleted “Students may repeat the course if the topic varies.” from the course descriptions in Curriculog proposals and syllabi, changed repeatable from “Yes” to “No,” and deleted “Unlimited.”

*L. Dudenheoffer spoke on the changes. The committee votes to approve these changes.*

C.  HIST/PHIL

---HIST course package (per email from Alice Pate: include Russian, Irish and African History courses [HIST 6391, 6654, 6655, and 6640] on 11/14 agenda, hold the U.S. History courses [HIST 6220, 6911] for further discussion) :

1. HIST - 6391 - Emerging Themes in African History - New Course v4.0 [R. Ronnenberg/Alice Pate]

2.  HIST - 6654 - Russia to 1861 - New Course v4.0 [R. Ronnenberg/Alice Pate]

3.  HIST - 6655 - Russia Since 1861 - New Course v4.0 [R. Ronnenberg/Alice Pate]

4.  HIST - 6640 - History of Modern Ireland - New Course v4.0 [R. Ronnenberg/Alice Pate]

*D. Shock reiterates that the US History courses are tabled and we are only covering the 4 listed above. R. Hill asks if there needs to be a program change form. H. Gurkas said that there doesn’t need to be a program change and R. Ronnenberg seconds this and said he spoke with the GPCC on this issue. J. McCafferty says that 6640 needs the date changed to Fall 2018. R. Ronnenberg says this is fine. C. Li says there are two issues. The first is the relationship of these courses to other programs and the yet-to-be proposed MA in History. C. Li wants to know the overall vision of the department. He wants to know how these courses fit in a future MA program. R. Ronnenberg speaks to the high demand for these courses in a MA degree. D. Shock says some work with required statements on the syllabi need to be amended. P. Howes moves and J. McCafferty seconds. Approved by Committee on first reading.*

D.  PSIA

---MPA-MAIGC (PSIA & SCOM) dual degree proposal:

1.  MPA-MAIGC dual degree - New Dual Degree Program v3.1 [Josh Azriel/Jerry Herbel/Maureen Wilson]

*J. Herbel says they want to create a dual degree program to bring together the MPA and MAIGC degrees for people into communication jobs in the public sector. M. Mitcheson motions, P. Howes seconds. Approved by Committee on first reading.*

E. POLS

---POLS major proposals (program change and two new courses):

2.  Political Science B.S. - Change to Program Name, Requirements, or Policies v4.0 [April Johnson/Kerwin Swint]

3.  POLS - 2220 - Careers in Political Science - New Course v4.0 [April Johnson/Kerwin Swint]

4.  POLS - 3375 - Political Psychology - New Course v4.0 [April Johnson/Kerwin Swint]

*D. Shock explains about the courses. A. Johnson says they need to iron out some of the issues with Psychology related to who teaches the courses. M. Mitchelson moves, S. Figueiredo seconds. Approved by Committee on first reading.*

**Wrap up**

*D. Shock says the next meeting is the 28th and he needs to send the agenda items by Thursday afternoon. We discuss that there should be no changes to proposals to anything after the Sunday before the meeting.*

*R. Hill says the RELS-HIST conversations might not happen before this deadline and might be pushed to January. R. Hill will contact D. Shock via email.*

*We talk about policies this committee needs to consider for proposals that create disagreement amongst departments in CHSS. D. Shock will send out the current checklist and we will work on it in the Spring.*

*The meeting adjourned at 1:49pm.*