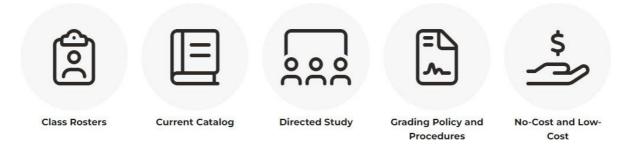
Scheduling Resources Directed Study

Directed Study: How to request/create a directed study course?

- > Deadline For Submitting Directed Study Requests Two Weeks Prior to First Day of Semester
- **1.** Navigate to the website for the Office of the Registrar, https://www.kennesaw.edu/registrar/, then select Faculty Resources from the menu on the left of the page.
- 2. Select the Directed Study icon to access the DocuSign form that will need to be completed.



- **3.** The following institutional regulations apply to directed study. Additional departmental requirements may exist
 - a. Content in the directed study must not substantially overlap an existing course in the curriculum.
 - b. A student may not enroll in more than three semester credit hours of directed study coursework per semester.
 - c. A maximum of ten semester hours of directed study may be used to satisfy degree requirements with a maximum of three hours used as related studies electives and a maximum of three hours used as free electives. The department shall determine the maximum number of hours allowed within the major.
 - d. A student must have an overall institutional GPA of at least 3.0 and a cumulative GPA in the major of at least 3.0 in order to be eligible for a directed study.
 - e. Any student wishing to do a directed study must obtain approval from the department and complete a Directed Study request.