



Knowledge Base

Term	Definition
25Live	25Live is the new room/space scheduling software and replaced EMS.
Banner	Banner is the enrollment management system used by the university. Schedules are created within the Banner system.
Block Champions	Block Champions are faculty who are ambassadors for the Block Scheduling initiative.
Block Scheduling Dashboard	The block scheduling dashboard shows enrollment in block sections based on reserved and unreserved seats (Gen Pop). The dashboard also shows the capacity for each block.
Course Add Form	This form is used to add new courses once schedule building has closed.
Course Attribute Dashboard	The Course Attribute Dashboard allows departments to designate sections for high impact practices (HIPS), no-cost/low-cost, and proctored exam fees.
Course Forecasting	Course forecast data is submitted by each department/college. This information can be used by advisors and students to plan their schedule. Course forecasts are tentative and subject to change. Low-enrolled classes may be subject to cancellation.
Course Modification Form	This form is used to request course changes once schedule building has closed.
DFWI Rate	A DFWI rate represents the percentage of students who receive a grade of D, F, I or withdraw from the course (W).
Directed Study	A directed study course allows a student to work one on one with a faculty member to explore a specific topic. There is a special process for offering directed study courses.
Focus Area	Students wishing to be Undeclared are now being asked to select an accompanying Focus Area. Focus Areas consist of two semesters of carefully curated classes designed to assist students in preparing to choose a major by completing relevant prerequisite coursework. The recommended courses prioritize specific general education and introductory classes that serve as foundational knowledge for a cluster of majors.
High Impact Practices	Courses can be designated as High Impact Practices and include service learning, learning communities, research with faculty, internships, field experiences, study abroad and senior experiences.

Term	Definition
Internships	An internship is a structured work experience that allows students to apply classroom knowledge in a professional setting, typically as part of a degree program. There is a special process for offering internship courses.
KSU Connect	KSU Connect is used to update enrollment numbers and instructors on a course section after schedule building has closed. KSU Connect cannot be used to update block sections.
NISS	NISS is the National Institute for Student Success and was developed by Georgia State University.
No-Cost/Low-Cost	Courses that do not have required textbooks are designated as no-cost. Courses that require textbooks that are \$40 or less are designated as low-cost.
Pre-assignments	Certain courses are permitted to be pre-assigned to specific classrooms in 25Live. For example, if there is a nursing course that requires special equipment which is only available in a certain classroom, the department can pre-assign the course to that classroom.
Preferences	Departments can set preferences in 25Live on upcoming courses to indicate which buildings they prefer. These are not guaranteed.
Scheduling Grid	On-grid scheduling maximizes room utilization and reduces student scheduling conflicts. Colleges must schedule classes so that students can build reasonable schedules.
Special Topics	Special Topics are courses that are offered no more than 3 times. The content of the course cannot substantially overlap with an existing course. There is a special process for offering special topics courses.
Starting Blocks	Rather than selecting just individual classes, students choose a block of courses, allowing them to take multiple courses with other students with similar long-term interests and goals. Starting Blocks ensures that every first-year student starts their academic pursuit on the right foot.
Summer Push Dashboard	Summer Push is a campaign that was launched in Summer 2024 to encourage students to enroll in summer classes. There is a Summer Push dashboard that tracks targets and progress.
Waitlist Dashboard	The waitlist dashboard is available each semester and is used by each college to monitor demand for courses that are full.