

Student Activities Budget Advisory Committee

November 8, 2017

Meeting Minutes

Kennesaw campus-FSL Conf. room #277

3:30 p.m. – 5:30 p.m.

VOTING MEMBERS PRESENT: Ron Lunk, Broderick Armbrister, Andrea Carpio, Cassandra Shannon, Steven Ho, Edmund Tella, Karen Boettler, Dr. Sarah Holliday

VOTING MEMBERS ABSENT: Pearl Kananda, Brandon Woodmancy (proxy votes included)

OTHER MEMBERS: Dr. Michael Sanseviro, Ann Marie Thomas, Drew Harvill, Buck Harris, Trecee Safford

CALL TO ORDER: Chair Ron Lunk called the meeting to order at 3:33p.m. on the Kennesaw campus, FSL conference room 277 and via Skype to the Marietta campus. Attendance was taken and quorum met.

APPROVAL OF MINUTES: Chair Ron Lunk called to approve the October 11th, meeting minutes. Motion to approve minutes by Steven, seconded by Broderick. Vote was taken and **motion passed 8-0-0. (including proxy vote)**

UNFINISHED BUSINESS:

FUNDING REQUEST

Society of Hispanic Professional Engineers

Travel-Conference, Daytona, FL

Date-February 16-18, 2018

Amount- **\$2,000.00**

Questions- Are you doing any fundraising of your own? Yes, we are doing some fundraising and we have some Alumni help as well. Can you explain what the \$2,000 will be used for again? It would be used toward the rooms and registration.

Discussion- None

Motion- Edmund motioned to approve **\$2,000.00**, seconded by Cassandra.

Vote was taken and **motion passed 8-0-0. (including proxy vote)**

Nu Delta Alpha/National Honor Society for Dance Arts

Travel-Dance Festival, Birmingham Alabama

Date-January 19-21, 2018

Amount- **\$2,000.00**

Questions-

Discussion- How many people attending? There will be 8 students plus the advisor. Not sure if they would be able to come back since our next meeting is January 17th. That would not give us enough time. No supporting documents, and no additional information was supplied.

Motion- Andrea motioned to approve \$2,000.00, seconded by Broderick.
Vote was taken and motion passed 7-0-0. (including proxy vote)

The Nonprofit Leadership Alliance Student Association

Travel-Conference, Kansas City, MO

Date-January 3-6, 2018

Amount- **\$2,000.00**

Questions- Is this requirement for a class, or is this voluntary certification? It is a requirement for the credential and a requirement for the certification. Is it a requirement for the KSU students? No it is not a requirement for KSU students. Are all 16 students required to go? We have some students that are doing the program for non-profit leadership, through Kennesaw State. Are any non-ksu students attending this conference? No they are all students. The hotel does not have transportation to and from the airport. Have you been funded by SABAC before? Yes, over the last 10 years.

Discussion- why did you ask if they were funded by SABAC before? I am not sure that we can fund something that is a class requirement. Are they seeking a degree and have to get this certification? Yes, it is a difference if it is required by the university. All the students are part of the non-profit certification program. We have had this come up before where we have had a group that was requesting funding that was part of an RSO. It has academic basis, it has students engaging in a certified program. They fit the category of everyone else who we give funding to. It is a requirement for their certification, and that is why we feel it has issues as to whether they can get funding. It basically comes down to what is the core purpose of the trip and how is this being defined. If you were to look at the percentages of the breakdown as to what the reasonable amount of funding would be to support this, then you can make your decisions based on that.

Motion- Andrea motioned to tabled until we finish the other presentations, seconded by Cassandra.

Vote was taken and motion passed 7-0-0.

Motion to untable the request by Andrea, seconded by Edmund.

A vote was taken and motion passed 7-0-0.

Discussion- Students have the option to use this for senior capstone opportunity, we can't say it is specific to a certification, it can be used to fulfill a requirement. It was stated that it was a required capstone certification, which we are not allowed to fund. If this is an academic requirement, then we cannot support this.

Motion- Edmund motioned to approve \$2,000.00 with the condition that none of the funding is used for required academic activities, seconded by Broderick.

A vote was taken and motion passed 7-0-0.

National Art Education Association

Travel-Conference, Seattle, WA

Date- March 21-24, 2018

Amount- **\$2,000.00**

Questions- How did you select the 4 participants for this convention? We are looking for new people. So there are 2 of us that attended last year, so we wanted to broaden their experience. Would you be attending this conference as well as president? Yes, I would be attending. How do you intend to pay the balance of the fee that is required? We have done a bake sale, and we have implemented ways that each student would have to help with some of the funding.

Discussion- Do we want to make a motion for 6 people to attend. It's best not to mandate how much each organization can get per person, but you can let them know a specific amount and then they can then give them a certain amount and they decide.

Motion- Steven motioned to approve \$2,000.00, seconded by Edmund.

Vote was taken and **motion passed 8-0-0. (including proxy vote)**

Team Take No L's

Program-Social Event, Ugly Sweater

Date-November 29, 2017

Amount- **\$968.90**

Questions- No live trees, if you buy a fake tree then you would have to inventory it to the University and show where it is housed if needed. It is a general stance, where organizations would need to find creative ways to come up with items that would be considered decorations.

Discussion- We don't have a special storage room where we can store these items? No we don't. The Residence Life office typically have space. We are taking out all the decorations that are perishable

Motion- Edmund motioned to approve \$855.20, seconded by Andrea.

Vote was taken and **motion passed 7-0-0.**

Chinese Language and Culture Club

Program- 2018 Chinese New Year Festival

Date-February 21, 2018

Amount- **\$500.00**

Questions- What kind of food are you having? Chinese food. So you have no quotes for estimated cost? No we only have information from our planning committee from last year. What kind of decoration are you planning to buy? We will have cut-outs and Chinese decorations. These are given to attendees? Yes, Are they given to students and staff? Yes, but only to students we cannot give to staff, if this is a student funded event. There are exceptions for some programs, if student fees pays for the whole thing then we would have to look at other funding sources. How much non-ksu students are you expecting? About 30 non KSU students.

Discussion- Are we changing the allocation based on this or not? If we allocate a certain amount, if they don't spend it all then it comes back to SABAC.

Motion- Sarah motioned to approve \$500.00, seconded by Steven.

Vote was taken and **motion passed 7-0-0.**

Italian Club

Program- End of Year Natale Celebration

Date-November 30, 2017

Amount- **\$395.33**

Questions- This event is in the middle of the week and in the middle of the day. It will affect students studying for finals. This has worked in the past, this has worked for us and we will have food, so it has help with their studies. Where will the printer be stored? It will be stored by our advisor. There is also the issue of UITS approving it. You can also look into option where you can get an actual photographer to get your pictures taken. What about a photo

booth? You can approve a concept and the organization can work with Student activities to get something that will work.

Discussion- Does anyone know of any photobooth options that they can use? There are some that are approved vendors. We approve the concept of a photobooth up to a certain price, then that leaves about \$200 plus.

Motion- Edmund motioned to approve \$720.64, \$500 of which is for photo booth, seconded by Sarah.

Vote was taken and **motion passed 7-0-0.**

Student Advocacy

Program-Owl Creed Week

Date-January 29-February 3, 2018

Amount- **\$2,775.00**

Questions- Can we fund departments? It is SABAC funding that is outside the pool of money that is allocated separately for this. Was the t-shirt design approved? Yes, design on the side is more expensive. Does the food have to be KSU catering? Could you look into other options? We thought it would be easier in terms of set-up and delivery. There are only 8 of us doing the planning of this entire event. Owl Radio will charge \$75 for a DJ, yes, it for the music. How many students are you anticipating having at this event? Office of diversity and inclusion will help to get the word out and help. Any other funding source? Not at this time.

Motion- Cassandra motioned to approve **\$2,775.00**, seconded by Broderick.

Vote was taken and **motion passed 6-1-0.**

KISS-Kennesaw Improv Society, Stupid

Promotional Items-T-shirts, guest artist, club logo

Amount- **\$3,148.00**

Questions- Why do you need a new logo? It is very unique and we want to modernize since this is our 10th anniversary as well. The freelance artist who is doing this is helping us out tremendously and her price is more reasonable, and we are printing a lot of merchandise. Since you are affiliated with the Arts, why can't you get a logo that will be designed for free by students here on campus? I think you should look into other options for getting your logo done for free. \$400 does seem like a lot, so student fees does not pay students for doing student type things. Most student would have pride in saying they have designed a logo that is being used years later. Are these sessions open to the public or just to the organization? They are open to multiple ensemble so in the end everyone benefits. How much is COTA contributing towards this? They have not been asked to support this as yet. They have supported in the past and should be something to be looked into.

Discussion- Are we cutting the amount for t-shirts design? Yes, All student members design their own. But no other student organizations have received funding for any type of designs they have done. Part of the funding issues with auditing, is the independent contract and it depends on how it is written. Is this something you would do for the other 300 plus organizations? They are an affiliated organization and the amount of t-shirts they are allowed is outlined in the protocol manual, with a maximum of \$500.

Motion- Broderick motioned to approve **\$2,000.00**, seconded by Edmund.

Vote was taken and **motion passed 7-0-0.**

NEW BUSINESS:

None

ANNOUNCEMENTS:

New classificatons for new organizations is now available and this option would allow them to be able to request funding from SABAC. Midyear reviews are also being looked into most likely by the time we do the January meeting.

Seeing no further business, the SABAC meeting adjourned at 5:35pm.

Respectfully submitted by Ann Marie Thomas, SABAC Secretary,

Minutes reviewed by:



Ron Lunk, SABAC Chair

Date: 11-9-17

