

Student Activities Budget Advisory Committee

April 11, 2018

Meeting Minutes

Kennesaw campus-FSL Conf. room #277

& Marietta Campus Student Center

3:30 p.m. – 5:30 p.m.

VOTING MEMBERS PRESENT: Ron Lunk, Deja Jackson, Dr. Sarah Holliday, Steven Ho, Edmund Tella, Karen Boettler, Brandon Woodmancy, Andrew Benjamin

VOTING MEMBERS ABSENT: Andrea Carpio, Cassandra Shannon

OTHER MEMBERS: Dr. Michael Sanseviro, Ann Marie Thomas, Drew Harvill, Buck Harris, Trecee Safford

Guest: Stephen Harr, SGA Treasurer 2018-2019, SABAC Co-chair 2018-2019.

CALL TO ORDER: Chair Ron Lunk called the meeting to order at 3:32 p.m. Attendance was taken and quorum met.

UNFINISHED BUSINESS: None

FUNDING REQUEST

Reformed University Fellowship

Travel-Conference, Panama City Beach, FL

Date-May 14-19, 2018

Amount Requested- \$2,000.00

Questions- Do you have alternative means to pay for the unpaid portion? No, students have to pay for this on their own, and if they are not able to pay they will not be able to go.

Discussion- None

Motion- Edmund **motioned to approve \$2,000.00**, seconded by Andrew.

Vote was taken and **motion passed 7-0-0.**

South Asian Student Association

Motion to untangle request by Karen, seconded by Andrew, vote was taken to untangle and approved 7-0-0.

Program- Holi Festival

Date- ~April 23, 2018

Amount Requested- \$700.00

Questions- So you still don't have a location reserved? We are planning on using the top level of the parking deck, but we are trying to get the campus green as an alternative as well. You had two, dates, what was the date that you wanted to have this event? We wanted to try for the April 13th date but in order to get shirts, we will try to have it next week Friday so that we have more time to order them. This holiday was a month and a half ago, do you anticipate having a good turn out from students for this? We anticipate about 300, but that could change. What about eye protection and paint color, is it safe? Non-toxic paint, no

need for eye protection. Who would furnish the waiver for this event? We can provide the waiver for the students.

Discussion- Is the parking deck a reservable space? Yes, the issue with that would be getting people to go all the way up to the top. You would need to work with the student activities professionals to make sure the attendance is maximized.

Motion- Deja **motioned to approve \$700.00**, seconded by Karen.

Vote was taken and **motion passed 5-2-0**.

Association of Latino Professionals of America (ALPFA)

Travel-Conference, Las Vegas, NV

Date-July 30-August 2, 2018

Amount Requested- \$2,000.00

Questions- What is the plan for individual members and organizations as far as cost? If we are approved, it would cover registration and lodging. The students do know that they will have to pay some of the fee towards this.

Discussion- none

Motion- Steven **motioned to approve \$2,000.00**, seconded by Andrew.

Vote was taken and **motion passed 7-0-0**.

Society of Physics Students

Travel-Conference, Columbus, OH

Date-April 14-17, 2018

Amount Requested- \$1,100.00

Questions- What is the total you are requesting? It will be about \$860.71.

Discussion- Will there be an issue with reimbursing them for this? The reimbursement should not be a challenge, as long as he is not staying at an AirBnB.

Motion- Steven **motioned to Approve \$860.71**, seconded by Brandon.

Vote was taken and **motion passed 7-0-0**.

IEEE Computer Society

Travel-Conference, Tampa, FL

Date- April 18-22, 2018

Amount Requested- \$2,000.00

Questions- How many people will be going? There will be 4 students plus the advisor. Can you clarify the dates? April 18-22, 2018.

Discussion- Is that enough time to process this request? If it is only lodging yes, since we can use the pcard for this. Normally unless there are students of mixed gender, then we have to do room sharing to minimize cost.

Motion- Andrew **motioned to approve \$2,000.00**, seconded by Steven.

Vote was taken and **motion passed 7-0-0**.

African Student Association

Program- Performance, The Unknown Truth

Date-April 28, 2018

Amount Requested- \$3,720.00

Questions- The presale tickets are \$8, what will that be used for? We are using that to fund the food for KSU students. Do the students check in with their student ID? Yes, it is a requirement. Will there be security with this many off campus people in attendance? Yes,

we will have security. The \$8 per person also covers the food for all in attendance? Yes it does.

Discussion- None

Motion- Edmund **motioned to approve \$3,720.00**, seconded by Steven.

Vote was taken and **motion passed 7-0-0.**

KSU Disney Club

Program- Social Event Masquerade Ball

Date-April 20, 2018

Amount Requested- \$400.00

Questions- Are you charging a fee for KSU students? Yes we are. It could be seen as a fundraiser, and funds would go into their account. And that would be an issue. If the \$10 is a wash and covers everything that you are planning, then it is not an fundraiser. If given this money, will you still need to charge this fee? We probably would not be able to change it this quick, since the event is next week. You can also request the full amount and this way you don't need to charge. Plus if you are broadcasting a free event, versus a paid event with food, you could probably get more from SABAC. The issue with public safety is if we get them to come, then we would need \$100 less. Based on the anticipated attendance, then you might not need security. There will already be officers around that day since there are other events during that same time period on campus as well. If SABAC can grant us the full amount then we can waive the fee. Would you be able to refund the three students who already bought tickets? Yes, we can definitely do that.

Discussion- Whatever is allocated but not expended is still in the SABAC budget. We can allocate up to a certain amount to include security costs.

Motion- Edmund **motioned to approve \$400.00 plus security up to \$700 total**, seconded by Andrew.

Vote was taken and **motion passed 7-0-0.**

Relay for Life

Program- Social Event, American Cancer Society

Date-April 20, 2018

Amount Requested- \$2,000.00

Questions- How much does that work out to be per hour? It is not a per hour cost, but it is from 7am to 7pm.

Discussion- None

Motion- Steven **motioned to approve \$2,000.00**, seconded by Sarah.

Vote was taken and **motion passed 7-0-0.**

Project Management Institute Student Chapter (PMISC)

Travel-Attendance Fee Dinner Meeting

Date-May 14, 2018

Amount Requested- \$333.00

Questions- what is the cost per student for this? It will be \$33 entrance fee per student. This is for the tickets for the dinner meeting. Where is this being held? It is at the Weston in Atlanta.

Discussion- So is this a travel? Yes, registration for the conference, so part of travel.

Motion- Andrew **motioned to approve \$333.00**, seconded by Steven.

Vote was taken and **motion passed 7-0-0.**

The Italian Club

Program- Social Event, La Pasquetta

Date-April 18, 2018

Amount Requested- \$428.21

Questions- None, Students were not able to make the presentation at SABAC.

Discussion- Using approved vendors is recommended, since Mellow mushroom is what is requested. They can try Papa Johns or one of the other vendors on the list.

Motion- Sarah **motioned to approve up to \$428.00 using a preferred vendor and no tip,** seconded by Edmund.

Vote was taken and **motion passed 7-0-0.**

NEW BUSINESS:

None

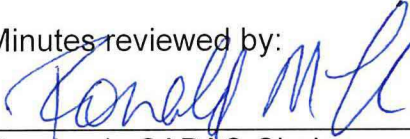
ANNOUNCEMENTS:

SABAC budget allocations are on Google drive which makes it easier for the committee to access and be able to review submissions. Any questions regarding this, please contact Drew Harvill.

Seeing no further business, the SABAC meeting adjourned at 5:04pm.

Respectfully submitted by Ann Marie Thomas, SABAC Secretary,

Minutes reviewed by:



Ron Lunk, SABAC Chair

Date: 4-13-18