

AGENDA
\$TUDENT ACTIVITIES BUDGET ADVISORY COMMITTEE
July 17, 2019 @3:30pm

Kennesaw campus-Fraternity & Sorority Life Conference Room,
Carmichael Student Center room 277
Marietta campus-Student Affairs Suite Conference Room,
Wilson Student Center room 230
(meeting locations connected via WebEx)

- I. CALL TO ORDER
- II. ATTENDANCE
- III. APPROVAL OF MINUTES
- IV. UNFINISHED BUSINESS

V. SUPPLEMENTAL FUNDING REQUESTS

**All agenda descriptions includes the content/language used by the submitter,
and do not reflect wording or opinion of SABAC or KSU.**

1. National Association of Black Accountants- Shantyl Neely

The NABA Southern Region Student Conference is a great opportunity for students to network with peers and professionals. Large companies will be attending - there will be a career expo as well as on-site interviews for Full-time and internship positions. Two of our members last year were offered internships as a result of the conference. Other events, such as student development sessions, networking luncheons, and more will also be held. **We would like for 10 members to be able to travel.** A few members attended last year and only paid registration. They commuted downtown to avoid hotel costs, but did not attend all the events/left early because there was nowhere to rest between events/change for social events. The day begins at 8 am and the last event ends at midnight. We believe that having a hotel room on site will allow students time to rest so that they may enjoy the conference to its full extent. Conference registration: \$85 (early bird rate before August 30) Hotel: \$196.72 . This price is only available until September 5, 2019 or if it is sold out we will be utilizing double occupancy so the total price per student is \$183.36

Travel- Conference, Atlanta Sheraton Hotel
September 20-21, 2019
\$1,839.60

2. National Association of Home Builders at KSU- Curt Byrd

The International Builders Show or IBS convention encompasses a wide array of activities from lectures to equipment showcases. The National Association of Home Builders at KSU primary purpose would be to go to the 4 year college and university student competition. Over the previous 5 years the chapter has continuously placed in the top 10 of all universities presenting with KSU taking 1st place in 2017 and 5th place in 2019. Flying with southwest airlines first there \$218 per person with **11 people including students and the faculty adviser**, \$2,398.00 and flying back with the same amount of people at \$180.00 would be \$1,980.00. including taxes and excess fees approximately \$420.00. For the lodging the cost estimate would 6 rooms for 11 people including students and the student adviser based off current rates posted on average at \$475.00 per room per night \$17,100.00 currently excluding taxes/ this would bring the total to \$21,898.00 but we really only intend to stick at said asking price of \$17,500.00.

Travel- The International Builders Show, Las Vegas, NV
Date- January 18-24, 2020
\$17,500.00

3. Model Arab League- Nic Franco-roldan

The Model Arab League Team will compete in the Southeast Regional Model Arab League competition as one of the twenty-two states in the League of Arab States. At the competition, our students will act as delegates defending and promoting the foreign policy of our respectful state in the context of solving issues facing the Middle East and North Africa. The conference cost is \$45 per delegate. Each hotel room, a double which fits 4 people, costs \$132. **We will take eight students- 3 male and 5 female.** As a result, the conference cost per delegate (\$45 x 8) is \$360 and the hotel cost ([3 x \$155/night] + 37.20) is \$1041.6. Students pay for all meals not provided at the conference and also volunteer to carpool (and pay for fuel) to Spartanburg, South Carolina from Kennesaw in order to reduce costs. The total cost of the conference for a team of 8 delegates would be \$1,401.60.

Travel-Southeast Regional Model Arab League Competition-Converse College, Spartanburg, SC
Date- March 13-15, 2020
\$1,401.60

4. Marietta Activities Council-Jancarla Hernandez

Since MAC will function as student workers under the department of Student Affairs Marietta we would like to get them uniform that they would return at the end of the year. KAB has been approved with uniforms so I would like this request to be consistent with the programming boards especially when going to NACA South Conferences. \$30 dollar shirts, times 9 students in the programming board will be 270 in total.

Uniform purchase

Date- Summer 2019 Activities

\$270.00

5. Marietta Student Affairs-Andrew Harvill (Prior Year Surplus Funding)

This request is for a one-time funding request for prior year surplus funds for buildings O and T on the Marietta campus, which primarily house Marietta-based RSOs engaging in lab work involving high risk activities (e.g. welding) and costly equipment. These buildings are in need of security updates for students in the form of SALTO locks and video cameras. Currently, Building T is outfitted with hard key access making it difficult for students to gain access to their spaces, especially since the RSOs that have been assigned space within these areas come and go on an erratic schedule. As it stands right now, each time a student needs to access space in T, they have to call public safety to come and unlock the space for them. With regards to cameras, neither building has cameras installed to monitor the spaces. In the last two years, there have been a number of incidents in the spaces (including one break in) that would have benefitted from video surveillance of the areas. By installing these two safety measures, we are making these spaces chiefly occupied by students safer.

Prior Year Surplus request

\$22,789.96

6. Screenwriters Association of KSU- Walter Lawrence

We will be writing a six-part short film (15-25 min long) as a group in the writers room format, i.e., each individual writing group will write one of the parts, but we will collectively participate in the re-writes. Then we will select actors from the KSU drama department, and direct the filming of the project, edit it, and represent Screenwriters Association of KSU at the festival. Writing script will be done on campus, filming will be on campus, and at local locations as needed, festival is in downtown Atlanta. We will need to lease the AVID editing software to do the extensive edit work/computer animation on a Mac laptop. (One of our members is AVID certified by the Georgia Film Academy). Mobilization \$1,000 Location rents \$1,000 Editing software and equipment \$400 Entry fee \$100 Contingency \$500.

Program-Filming of script for Atlanta Film Festival-Fall 2019

\$3,000.00

7. Nonprofit Leadership Alliance Student Association-Melissa Hayden

One-day conference open to all KSU students to learn more about the nonprofit sector from different professionals in the field. For students seeking a CNP (certified nonprofit professional) certification, as well as students seeking a degree or future career in the nonprofit sector, this will be a great opportunity for them to learn from people in different areas and concentrations in the field. It will also help prepare and educate students who are attending the annual AMI conference in January, held by NLA (nonprofit leadership alliance). The conference will also work as a networking opportunity for students, as our speakers will include professors from on-campus as well as professionals outside of the school. The money we are asking for is to go towards the food costs. Below is the breakdown, estimating about 40 people in attendance. \$30 single-bag chips, 2 packs at \$15 each \$153 chick-fil-a wraps, \$51 for 14 (pricing from on-campus chick-fil-a catering), 42 wraps total \$68 chicken nuggets, \$34 for 40 (pricing from on-campus chick-fil-a catering), 80 nuggets total \$20 water \$29 taxes and unforeseen expenses.

Program- One-Day Conference @KSU

Date- September 21, 2019

\$300.00

8. Organization of Latin American Students- Ricardo Marquez

OLAS would like to have buttons for promotion to give out to students during tabling events on both campuses.

Program-Purchase of Promotional Items. Subtotal: \$330.00 Tax: \$21.35 Shipping: \$25.89 Order Total: \$377.24

Date- Multiple occasions

\$377.24

9. Cultural and Community Centers-Brandon Jackson

Upon review of our approved SABAC funds, Cultural and Community Centers (CCC) noticed a few updates that needed to be addressed in the form of re-allocations. These re-allocations help our budget manager and supervisor upline better understand the programs being implemented by the department. Also, due to updates in cost estimations for the upcoming year, CCC needed to increase funds in a few of our signature programs, largely International Orientation. This is largely because ISSSO is expecting higher than normal international students participating in orientation. The increase in funding will help us accommodate these students.

Program-Update and Clarifying Budget and Re-allocation of funds

Date- FY20

\$1,210 new funding/ \$1,100 (re-allocation)

10. Across the Board KSU-Tanisha Walton

This request is for promotional items for Across the Board. We will utilize these items to spread the word about our organization and to encourage new prospects to join Across the Board. These items will be set up on days such as Organization fairs, and informational tables around campus. (T-Shirts - \$846.40 Fanny packs - \$286 Water bottles - \$299 Tote bag - \$627)
Promotional Items Purchase
\$500.00

11. Pre-SOMA- Adam Khan

We will be having a meeting with the board members of all Pre-Medical organizations. The organizations that will be included in this event are from Pre-Dental, Minorities in Medicine, AMSA, Pre-Optometry, AMWA, and SNA. This will include lectures for the resources we provide and the meeting will go on for about 3-4 hours. We will be discussing the possibilities of the partnership because of our role in the community that we can bring to these neighboring organizations. There will be approximately 20 people in this meeting which means that it will require a good amount of time and effort to discuss these opportunities with the diverse organizations. (Pizza (\$8.99/large pizza) X 4 Plates (\$6.57) X 1 Cups (\$3.99) X 1 Chips (\$3.99) X 3 Drinks (\$2.99) X 4)

Program-Meeting with all Pre-Medical Organizations

Date- July 3, 2019

\$75.00

12. K-Pop Dance Club at KSU-Kianna Cruz

This is our club's first general meeting for the semester. These funds will go towards food for the meeting.

Program-General Body Meeting

Date- August 27, 2019

\$150.00

13. Department of Student Activities-Shereida Austin

Student Assistants - \$35,355.00 Requesting funding for 10 student assistants: 5 students at \$7.25/hour at 20 hours 4 students at \$7.25/hour at 10 hours 1 student at \$10/hour at 10 hours The responsibilities of the student assistants include, but is not limited to: Performing administrative duties Distributing publications (The Peak – student lifestyle magazine and The Sentinel – student newspaper) utilizing the Student Media golf cart. Tracking readership and listenership. Program and Services – \$853.97 3 Zoho Products - \$800.00 Zoho Products being requested provides an online accounting software that manages finances and automates the business workflows of the three student media organizations. The features includes creating estimates, invoices, track payments, and generating reports (sales reports, outstanding invoices, etc.

Program-Student Assistant payroll and Subscriptions

\$36,208.97

14. Enactus- Jeffrey Geho

\$2,000: Competition conference trip between 85+ universities and their accomplishments in sustainable business following along the lines of the United Nations Sustainable Development Goals. This is an annual trip that KSU competes in and represents and emphasizes the accomplishments of KSU at a national level. We were able to take 14 students in 2019. \$2,000: Trip to Nepal to provide 8 students focusing on integration into the fast fashion system and build marketing and logistician skills that emphasize fair trade and global development. This program is meant to build a foundation for a competitive program and spearhead our pursuit to get KSU in the top 4 at nationals, a feat that we have yet to accomplish. This will allow us to garner national and global recognition and beat some of the top universities in the country. \$1,000: Clothing and T-Shirts that help us recruit and bring awareness to the organization. \$1,000: Swag that is available to bring recognition to KSU and aid in recruitment and outreach.

Travel, Recruitment, and Awareness

Dates-September 2019; April 2020

\$6,000.00

15. Miracle at Kennesaw State- Allison Conway

Dance Marathon is our end of the year event that is open to all students at Kennesaw State. It is a 12- hour event. Our executive board is involved in planning this event during the year. On this day, we come together as a campus to celebrate our year -long support of Children's Healthcare of Atlanta while getting to meet families and children that have been impacted by Children's. We raised \$340,984 over the 2018-2019 school year. Dance Marathon is a day that celebrates the students on our campus for all of their support in our organization throughout the year.

Program-Dance Marathon 2020

Date- March 21, 2020

\$22,271.84

VI. ANNOUNCEMENTS

VII. ADJOURNMENT