

Student Activities Budget Advisory Committee

January 31, 2018

Meeting Minutes

Kennesaw campus-FSL Conf. room #277

Marietta Student Center 230A

3:30 p.m. – 5:30 p.m.

VOTING MEMBERS PRESENT: Ron Lunk, Andrea Carpio, Cassandra Shannon, Steven Ho, Edmund Tella, Karen Boettler, Dr. Sarah Holliday, Andrew Benjamin

VOTING MEMBERS ABSENT: Brandon Woodmancy (Proxy votes included), Deja Jackson

OTHER MEMBERS: Dr. Michael Sanseviro, Ann Marie Thomas, Drew Harvill, Buck Harris, Trecee Safford

CALL TO ORDER: Chair Ron Lunk called the meeting to order at 3:32p.m. on the Kennesaw campus, FSL conference room 277 and via Skype to the Marietta campus. Attendance was taken and quorum met.

UNFINISHED BUSINESS:
None

FUNDING REQUEST

Bethel Campus Ministries

Travel-Ridgecrest, NC

Date-February 16-18, 2018

Amount requested- \$1,000.00

Questions- How would you use the funds you are requesting today? We will take the money and distribute it equally so that they can all have some funding. How many students want to go? There are about 14 that want to go, and the ones that have not registered as yet. Is there another conference that you plan to attend this year? We have not decided on another conference as yet. You do know you can request a maximum of up to \$2,000 for the year for travel? No we did not know, can we request more money so that we have a total of \$2,000?

Discussion- You can make the motion for \$2,000 but the request is for \$1,000.00. If we approve \$2,000, then they split it between all 14 students. The per person rule will apply anyway because they only get so much and the per person rule would apply.

Motion- Edmund **motioned to approve \$2,000.00**, seconded by Andrea.
Vote was taken and **motion passed 7-0-0.**

Institute of Electrical & Electronics Engineer

Travel- Conference, St. Petersburg, FL

Date-April 19-22, 2018

Amount requested- \$2,000.00

Questions- We can only allocate up to \$2,000 per organization for travel? Ok, that would be the maximum that you would be able to request.

Discussion- Sounds straight forward

Motion- Cassandra **motioned to approve \$2,000.00**, seconded by Andrew.
Vote was taken and **motion passed 8-0-0. (including proxy vote)**

Kennesaw State Society of Black Engineers

Travel-Conference, Pittsburgh, PA

Date-March 21-25, 2018

Amount requested- \$2,000.00

Questions- Are you aware that we can only allocate up to \$2,000. Yes, we are. Are you fundraising to get the balance? Yes, we are fundraising as well.

Discussion-None

Motion- Steven **motioned to approve \$2,000.00**, seconded by Edmund.

A vote was taken and motion passed 8-0-0. (including proxy vote)

Exercise Science Major's Club

Travel-Conference, Chattanooga, TN

Date- February 15-17, 2018

Amount requested- \$2,000.00

Questions- What will this funding request cover? This will cover registration, KSU attire, room and also help with transportation. SABAC is not able to allocate funding for individual clothing. It would be considered uniform. We can give you hotel and registration cost and parking if any. Do you have information about the hotel you are staying at? It is about a 2 mile walk from the conference. We have about 3 rooms right now.

Discussion- None

Motion- Edmund **motioned to approve \$2,000.00**, seconded by Andrew.

Vote was taken and **motion passed 8-0-0. (including proxy vote)**

Student Chapter of the American Choral Directors Associate

Travel- Conference, Louisville, KY

Date- February 21-25, 2018

Amount requested- \$2,000.00

Questions- None

Discussion- None

Motion- Andrea **motioned to approve \$2,000.00**, seconded by Sarah.

Vote was taken and **motion passed 8-0-0.**

Beta Alpha Psi

Travel- Conference, Birmingham, AL

Date- February 9-10, 2018

Amount requested- \$400.00

Questions- You didn't add the actual travel into your request, why was that? I am driving my own personal car and would cover that by myself. Each organization can get up to \$2,000. The per diem per person is \$200. Can they submit a separate reimbursement for the gas/mileage after? No it all has to be done ahead of time.

Discussion- None

Motion- Andrew **motioned to approve \$600.00**, seconded by Karen.

Vote was taken and **motion passed 6-1-0.**

Italian Club

Program- Festival/Fair/Speaker

Date-February 13, 2018

Amount- **\$3,085.20**

Questions- What is the new total you are requesting? \$2,035.00 would be the new total. Do you know if your speaker has their own contract or do they want to use KSU's simple contract? There is a new contract approval process for which we will need to abide by.

Discussion- Their cost got cut and they are partnering with the German club, so that is good.

Motion- Steven **motioned to approve \$2,035.00** seconded by Cassandra.

Vote was taken and **motion passed 7-0-0.**

Team Take No L's

Program-Social Event, Valentine's Day Party

Date-February 15, 2018

Amount- **\$100.05**

Questions- What location will this be held in? The Social Science room, but the food will not be served in that location. Please try to plan ahead and come to SABAC one time, so your budget is done for the entire year and you would only make one SABAC appearance. Ok, we will try to do that for the future. We wanted to do that but with the snow days we got thrown off track.

Discussion- None

Motion- Cassandra **motioned to approve \$100.05**, seconded by Andrea.

Vote was taken and **motion passed 8-0-0. (including proxy vote)**

American Studies Student Organization of KSU

Program-Conference, 3rd Annual Graduate Research Symposium

Date-February 21, 2018

Amount- **\$325.40**

Questions- Did you get the food approval form? Yes, we got it. Who will be your non-KSU attendees? We have other universities that invitation was sent to as well.

Discussion- Having non-KSU students is that a conflict of interest? Not so much a conflict of interest, but more, a way to document that the non-KSU students cannot eat or is there a way to collect funding from them separately.

Motion- Andrew **motioned to approve \$325.40**, seconded by Edmund.

Vote was taken and **motion passed 7-1-0. (including proxy vote)**

Organization of Latin American Students (OLAS)

Program-Noche de Liderazgo

Date-March 15, 2018

Amount- **\$770.00**

Questions- Where will this event be held? On the Marietta campus in the ballroom.

Discussion- None

Motion- Edmund **motioned to approve \$770.00**, seconded by Steven.

Vote was taken and **motion passed 8-0-0. (including proxy vote)**

KSU Miracle

Program-Dance Marathon 2018

Date-March 24, 2018

Amount- **\$14,595.25**

Questions- What was that final number you raised last year? We raised \$215,129 last year and was close to being in 2nd place to Georgia Tech. Do you not have any reserved funding that could help with any of this? We withheld \$12,000 as reserved. Of that some of it was used as essential equipment needs. What is the capacity of the Mac gym vs. the University rooms(UR)? Mac gym capacity vs. UR capacity is about twice the amount. The Rec center could not offer us their gym this year. Have you gone through and review your amount to see if there are things you can scale down? We had a walk through with the Technical Elements guy and we told him we want a good cutback on price. SABAC cannot fund fundraisers, what we can fund is a program or event. What other opportunities are there to engage the larger community? Our event is open to the entire campus. We try to engage as much students as we can. We try to also reach our sponsors that are outside KSU and we use a lot of promotional ways as much as possible. We are inclusive so we are pushing as hard as we can. What are your essential items that you need for this? The stage, the sound, which is what makes the event. We also need a backstage, which helps with the setup and they need the space for the kids who are in wheelchair. In the past you have made \$8,000 work so can you make this work this time? That amount puts us in a place to have to cut back. Do you know what it cost for other Universities to host this event? Other Universities don't charge, and the majority of the cost is for the staging, which most of them all have already and it is a set up that is already done for them. For other universities this is more of a stand alone or part of a department, so they pay for it directly. The Mac gym would not work because it is congested and not enough room. Have you requested information from anyone else other than Technical Elements? We will need another vendor just for bidding purposes, so that when we submit this it shows we have other options that show this was the best cost.

Discussion- I have never been to the gym is it better than the Convocation? The Convocation would be better, but the cost would be a lot more and those spaces are not readily available to us. The Mac gym is the next in line for us to use. The entire floor has to be covered in the Convocation and the last time it was held there, it swallowed the event and made it look empty. If the aim is to grow then they need to do more with what we want, and the building. It is easier just to pick a total and let them decide how to use it as far as the elements that are needed.

Motion- Edmund **motioned to approve \$11,000.00**, seconded by Andrea. Vote was taken and **motion passed 7-0-0**.

Physics Club

Request denied online, but student representative wanted to appeal this denial at the meeting.

We will be hosting KSU students, and we will be doing flyers geared towards KSU students. This is not just for K-12 students. The money for food is also something that would help bring in KSU students. This is pretty much the intention of getting K-12 students to come to KSU, why isn't the Physics department paying for this? The Physics department has in the past funded this event. What would you be using the \$500 on? This would be used on various events, such as conference, a kickoff party for more members. Can the Physics department help with this since this is not a KSU student event? We have asked them, they are giving us some funds, but we can cater this towards helping KSU students. You have mentioned a number of different things for which you could come to SABAC for. Instead of allocating the funds you have to other things, focus it on things that SABAC can help with and this would be a better way to partner with KSU students. This would not be a direct benefit for KSU students who are currently paying this fee, and they would not get anything

benefit for KSU students who are currently paying this fee, and they would not get anything from it if this event is for K-12 students. You mentioned that you have \$500 to work with, what allocations are you asking SABAC for, will those be used for the KSU students and you can use the other monies toward the K-12 students. You can also grow this event and then go to the Chemistry department and have other ways to help with funding.

NEW BUSINESS:

None

ANNOUNCEMENTS:

We are in the process of setting up the annual budget request for FY19. We don't have a date set or this as yet.

Seeing no further business, the SABAC meeting adjourned at 5:16pm.

Respectfully submitted by Ann Marie Thomas, SABAC Secretary,

Minutes reviewed by:



Ron Lunk, SABAC Chair

Date: 2-1-18