

# Student Activities Budget Advisory Committee

## Meeting Minutes

February 27, 2019

Kennesaw campus – Fraternity & Sorority Life Conference Room,  
Carmichael Student Center room 277

Marietta campus – Student Affairs Suite Conference Room,  
Wilson Student Center room 230

(meeting locations connected via WebEx)

**VOTING MEMBERS PRESENT:** Karen Boettler, Trevor Brown, Quanay Calvert, Khadijah Cantrell, Josh Eastwood, Stephen Harr, Steven Ho, Sarah Holliday, Bisma Hussain (new student addition 3:38pm), Chris Summerlin

**VOTING MEMBERS ABSENT:** None

### **OTHER NON-VOTING MEMBERS AND ADMINISTRATIVE REPRESENTATIVES**

**PRESENT:** Andrew Harvill, Ron Lunk, Ann Marie Thomas, Diane Walker

**CALL TO ORDER:** SABAC Chair Summerlin called the meeting to order at 3:30p.m. Attendance was taken and quorum was met.

**APPROVAL OF MINUTES:** SABAC Chair Dr. Summerlin invited a motion to approve the February 13<sup>th</sup>, meeting minutes. A motion was made to approve the meeting minutes by Sarah Holliday, seconded by Stephen Harr. Vote was taken and **motion passed 8-0-0.**

**UNFINISHED BUSINESS:** None

### **SUPPLEMENTAL FUNDING REQUESTS**

#### **Saxophone Club**

The Saxophone Club is sponsoring the performance of the Fire Truck Duo (with members Matthew Hodgetts and Jonathan Steltzer) who are giving a recital at the conference.

Jonathan is 1 of 12 finalist to be selected as a finalist for the Undergraduate Solo Competition. The other 2 members are participating through out reach in which KSU will have a presence at a conference that maybe one or two members would go to.

Travel-Univ. of Mississippi Conference

March 22-24, 2019

Amount Requested-\$749.25

**Questions-** Student representative attended after the decision had already been made.

**Discussions-** It was hard to tell how many students were traveling. Once the student later arrived at the meeting, it was confirmed that there were 4 students traveling.

Stephen Harr **moved to approve \$749.25 in accordance with per diem per person**, seconded by Quanay Calvert.

**Motion passed 9-0-0.**

#### **Saxophone Club**

One of the Saxophone Club's goals is to represent the university outside of KSU. The Saxophone Club before recently becoming a registered student organization has performed and competed in the American Single Reed Summit, Ronald Sachs international Music

Competition, North American Saxophone Alliance competitions and performances, the International Saxophone Symposium and many more. Commissioning music is a very important experience and brings notoriety to the University. The 2 pieces we plan on commissioning will also be performed at a recital at KSU that is open to the public during the Fall 2019 semester. We also plan on performing these at various conferences that we have performed in the past and future.

Program-Commissioning New Music with performance at KSU and elsewhere

Date- March 1<sup>st</sup>-December 31<sup>st</sup> 2019

Amount requested-\$1,300.00

**Questions-** None

**Discussions-** This request sounds like they are hiring writers to compose music. It does seem that the person who submitted the request is the person that will be paid. We are not sure if this is against policy to pay oneself for this music. This is something that usually funded with private donations. It could also be buying the rights to music, and the right to perform it. KSU does pay public licensing fees but this would not fall under that area.

Karen **moved to approve \$1,300.00**, seconded by Josh.

**Motion failed 1-8-0.**

**The student representative arrived late and requested the opportunity to present on this item. Chair Summerlin asked if there was a motion to hear request now or refer to next meeting. A motion was made to reconsider the request by Steven Ho, and seconded by Sarah Holliday and the motion passed with a vote of 6-3-0.**

This is an event we hope to get done on June 28. Is this something that will be done on the KSU campus? Yes, it is a new music event that will be on campus. Who is getting paid for this event? The composer will get paid, there are two of them, Nathan Crow and Chris Evanfass. So it is similar to having a guest speaker who is showcasing their music. We decided the best time to do it would be either late spring or early fall, so we made the cut-off on June 28<sup>th</sup>, which would be just inside the fiscal year. Will there be a performance and does the audience include KSU students? Yes, it will include KSU students and its not major specific, so anyone can come. It's a program designed so they can continue to do music after high school. How many students do you anticipate attending? The audience is typically about 20 to 50, some are KSU students and some are not. How did you determine the amount to ask for? There is an online form, which is a set form with a per minute cost, so we went with the cheaper option.

**Josh Moved to approve \$1,300, seconded by Steven Ho.**

**Motion failed 0-8-1.**

### **Kappa Kappa Psi**

We are sending RSO members to the 2019 Southeast District Convention for Kappa Kappa Psi and Tau Beta Sigma at the Sheraton in Birmingham, Alabama from Friday, April 12th to Sunday, April 14th. This weekend long convention is an important weekend for our members to attend leadership workshops, get involved in district business, and meet with other chapters in the Southeast District, i.e. chapters from Alabama, Florida, Georgia, Mississippi, North Carolina, South Carolina, and Tennessee. It is a great opportunity to represent Kennesaw in panel discussions to learn about how other chapters serve their university bands, and to share how we service and support the KSU band programs. The costs for the trip includes hotel and registration costs. The hotel is \$139 per night, and registration is \$80 per student. **We have 13 members who would like to attend this year.** That would require 3 rooms for 2 nights, thus a total hotel cost of \$834. Total registration cost would be \$1040.

Travel- Southeast District Convention, Birmingham, AL

Date-April 12-14, 2019

Amount requested-\$1,874.00

**Questions-** None

**Discussions-** None

Steven Ho **moved to approve \$1,874.00**, seconded by Josh Eastwood.

**Motion passed 9-0-0.**

### **Mathematical Association of America KSU**

We will be sending approximately 8 students to the Mathematical Association of America Southeastern Conference held this year at Lee University. Our purpose for the trip is two-fold. First, we will be seeing numerous student and professor lectures about the finer points of mathematics. Secondly, we will be entering a Math Jeopardy competition that this conference holds yearly. It is normal Jeopardy, with all the puns and goofy categories, plus some lower level undergraduate math. Last year, when we attended the conference at Clemson University, we made the finals of math jeopardy for the first time in our school's history. 8 students at \$25 per registration fee=\$200 plus \$50 to register two math jeopardy teams means requesting \$250 total for registration costs.

Travel-SE conference, Cleveland TN

Date-March 7-9, 2019

Amount requested-\$1,400.00

**Questions-** You have 2 people per room, why is that? Other organizations have 4 people per room. We can adjust it if we need to, there will be 2-3 females and 4 to 5 beds.

**Discussion-** None

Josh Eastwood **moved to approve \$1,400.00**, seconded by Quanay Calvert.

**Motion passed 8-0-1.**

### **Mathematical Association of America**

We are requesting funding to host activities for the week of Pi Day (3/14). On the days leading up to Pi Day, we will have mathematical activities, open to all students. Such activities include a calculus bee, and require no funding. On Pi Day itself, we will have an external invited speaker from Winthrop University in South Carolina come and give a talk, which again will be open to all students. This speaker is known to be exceptionally engaging, and active with the national Mathematical Association of America. The costs are \$100 honorarium for speaker --Travel Reimbursement for speaker: 58 cents per mile x 476 miles = \$275 --Food for Pi day (pizza, pies, etc.) = \$75

Program-Pi Day Activities

Date-March 14, 2019

Amount requested-\$450.00

**Questions-** This is event is being held at KSU correct? Yes, we are having it here, but we don't have a room/location as yet. Just be aware that the university does have a \$6 deal with papa johns/dominos pizza. Ok, that is good to know, we will definitely check that out.

**Discussion-** None

Stephen Harr **moved to approve \$450.00**, seconded by Steven Ho.

**Motion passed 8-0-1.**

### **Print Club**

We would like for two Print Cub students to attend the international print conference held in Dallas Texas this year. They would get to participate in a full array of print demonstrations. panels, exhibitions and other industry related activities. They would also have numerous

networking opportunities to participate in. They would be a part of the Members portfolio exchange and exhibition associated with the conference and their work would be added to the SGCI permanent collection. <http://sgci2019.org>. Airfare-\$250; registration-\$250; hotel-\$100

Travel- SGCI Southern Graphics Conference International Dallas Print Conference

Date-March 6-9, 2019

Amount requested-\$1,200.00

**Questions-** Did you say it was only 2 students traveling? Yes, there will only be 2 of us traveling. There is a per person cap on travel of \$500 each.

**Discussion-** None

Josh Eastwood **moved to approve \$1,000.00**, seconded by Steven Ho.

**Motion passed 9-0-0.**

### **Kennesaw Nuclear Society**

Fifteen speakers across seven companies are coming to talk to engineering, physics, computer science, etc. students about the opportunities their companies provide within the nuclear industry. The opportunities range from internships to full time positions, and some of the companies include Georgia Power, Crane Nuclear, Enercon, and INPO. All of which are large employers in the Kennesaw/Marietta area. The money being requested is to pay for pizza and drinks at these talks as they all occur around lunch time.

Program- Lecture Series

Dates-February-April, 2019

Amount requested-\$700.00

**Questions-** How many more seminars do you have left? We have about 5 more seminars left. How have you been promoting the seminars? We have banners and we also use Owlife. When are these seminars held and what is attendance like? All seminars are held on Wednesdays and we usually have about 40 people if we have food. Without food, the attendance is usually much less.

**Discussion-** None

Steven Ho **moved to approve \$700.00**, seconded by Khadijah Cantrell.

**Motion passed 8-0-1.**

### **Vietnamese Student Association**

The Vietnamese Student Association is hosting its annual semi-formal on March 9th in the Marietta Ballrooms. The event will showcase the Vietnamese culture through performances and catered food with guests coming from other established VSA organizations such as Emory and UGA. The event is one of our biggest annual events wherein more or less than 100 attendees are expected not including the sponsors. The event will charge students \$8/ticket to alleviate the props and decoration costs. Attendees and sponsors are given VSA pins and stickers. In addition, sponsors are given gifts for their attendance and continued support for the Vietnamese youth in the community. Out-of state attendees will be provided with accommodation which will be requested to be covered by SABAC. 3-course meal catered Vietnamese food, decorations and props which relate to the theme, paid performances, airbnb for out-of-state attendees, giveaways such as Vietnamese snacks, gifts for sponsors, pins and stickers for all attendees, and photography and videography for the said event.

Program- Annual Semi-Formal

Date-March 9th

Amount requested-\$2,500.00

**Questions-** Out of the 100 in attendance last year, how many of them were KSU students? There were about 30 KSU students last year. You said you would charge students \$7? Yes, we would charge this fee to cover the decoration cost. So does the cost include fees to pay the performers as well? Yes, we are paying them as well from this cost.

**Discussion-** We would compare this request to a previous organization that we had where we took the amount of KSU students that would attend, and take that percentage as the amount that we can allocate. So in this case, since there were only about 30 students last time, then we will take 30% of the total amount requested which would be \$750.00.

Josh Eastwood **moved to approve \$750.00 for KSU students not to be charged**, seconded by Stephen Harr.

**Motion passed 9-0-0.**

### **KSU Hillel**

There will be tables showcasing Israel's amazing culture and cuisine. Student organization members run tables with activities related to Israel such as dead sea mud and chocolate milk in a bag. Lots of students enjoy the camel that we bring. Camel \$750; DJ \$400; Israeli Food \$2,000; Event shirts \$200.

Program-Culture Awareness

Dates- April 17, 2019

Amount requested-\$3,650.00; amount requested at meeting- \$2,950.00

**Questions-** How many students usually attend this event? We had about 500 last year that signed in.

**Discussion-** None

Josh Eastwood **moved to approve \$2,950.00**, seconded by Steven Ho.

**Motion passed 9-0-0.**

### **KSU Hillel**

KSU Hillel and the Multicultural Student Affairs Department are teaming up to host a campus-wide dinner, Food is Love for the second time. We want to bring the KSU community together for a special evening, highlighting the role that food plays in different cultural groups. A three-course meal will be served, featuring cuisine from all around the world. \$1,500 for the total price of the food, \$100 for security for the event, and \$500 for place settings.

Program-Cultural Event (Food is Love)

Dates- March 15, 2019

Amount requested-\$2,200.00; amount requested at meeting- \$1,073.00

**Questions-** Can you confirm the amount you are requesting today? Yes, we are requesting \$1,073.00.

**Discussion-** None

Josh Eastwood **moved to approve \$1,073.00**, seconded by Sarah Holliday.

**Motion passed 7-0-2.**

### **KSU NCTE Student Affiliate**

The KSU NCTE Student Affiliate is organizing a mini-conference for students in Secondary English Education and Middle and Secondary Education. This conference will enable students to hear from current teachers in the field on a variety of topics important to their continued development in the profession. The teachers are from partner schools the English Education program works with on a regular basis through field experiences and other related opportunities for students. Students will be able to attend three individual sessions and hear a key note speaker. The key note speaker will speak on the importance of diversity

in the classroom and the importance of inclusion for all learners. A conference flyer is included for your information. Exposing students early to these types of professional opportunities is crucial to their continued development and confidence in the field. This also allows them to be part of the larger professional conversation in the field outside of their course of study. Key Note Speaker: \$150.00; 9 Teacher Presenters @ \$30 each: \$270. Additional funding sources will provide materials and food.

Program-Mini Conference at KSU

Date-March 9, 2019

Amount requested-\$420.00

**Questions-** Do you need a contract for the speakers that you are having? Yes, we can get the contracts done. They are also partner schools with KSU so they are in the local area as well. Partner schools work with KSU, but are not paid by KSU. We just want to make sure that there are no conflict of interests.

**Discussion-** None

Stephen Harr **moved to approve \$420.00, as long as none of the speakers are currently employed by USG**, seconded by Quanay Calvert.

**Motion passed 9-0-0.**

### **Italian Club KSU**

The Foreign Language department hosts Foreign Language Day yearly. The Italian club will be bringing some small treats and sodas for attendees to the event as well as a free wish in the Trevi Fountain!.

Program- Foreign Language Day

Date-March 21, 2019

Amount requested-\$39.89

**Questions-** None

**Discussion-** None

Karen Boettler **moved to approve \$39.89**, seconded by Steven Ho.

**Motion passed 9-0-0.**

### **Italian Club KSU**

This event supports the Mission of KSU by expanding and applying knowledge, contributing to economic development, and improving the quality of life in the local community. As such, this community engagement initiative strives to enhance student success.

Program-Conversation with Italian Business

Date-March 6<sup>th</sup>, 2019

Amount requested-\$433.65

**Questions-** Is this free and open to all students? Yes, it is free and open to all students.

**Discussion-** None

Josh Eastwood **moved to approve \$433.65**, seconded by Stephen Harr.

**Motion passed 8-0-1.**

### **Korean Language Club**

In April of 2018, the first annual Korean Speech and Quiz Contest was held at the Georgia Institute of Technology. In March of 2019, Kennesaw State University has been given the honor of hosting the second annual Korean Speech and Quiz Contest. Including Korean students and Korean language learning students from seven universities in the southeast. Participants prepare and deliver original speeches according to their Korean proficiency level. The speech contest includes two designated tracks: heritage and non-heritage. T-



Shirts: \$1,500 Printing (Posters, Flyers, Programs, etc.); \$1,000 Catering; \$2,000 Service Fees (Public Safety, IT services, etc.) & Administrative Fees; \$1,000 Supplies; \$500 Program-Annual Korean Speech and Quiz

Date- March 2, 2019

Amount requested-\$6,000.00

**Questions-** Did you say there are about 200 KSU students expected to attend? Yes, about 200 are expected to attend. What about the other 100? The other 100 we will pay separately. What is the money being used for? Printing, posters, flyers, t-shirts, programs and food. This event is on March 2<sup>nd</sup>, are the shirts printed as yet? Yes, the shirts are printed.

**Discussion-** Are we considering printing as a promotional item? Yes, that would be considered promotional. Whatever the maximum is for promotional items is what we can allocate. And we can only give money to support KSU students, non-ksu students would need to get funding from another source. What will the \$3,000 that you are getting from other sources cover? Mostly food will be covered by those funds. SABAC can approve whatever amount they deem appropriate, however the RSO should be aware that it can be up to 10 days for the VPSA approval for release of funds. As such, the RSO should be prepared to fund on their own should approval not be possible given the program is in four (4) days.

Josh Eastwood **moved to approve \$3,000.00**, seconded by Sarah Holliday.

**Motion passed 9-0-0.**

**NEW BUSINESS:** None

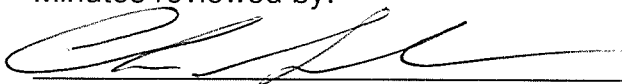
**ANNOUNCEMENTS AND QUESTIONS:**

Budget submission discussions as well as dates for the upcoming Fiscal year 20 was reviewed.

Stephen Harr moved to adjourn meeting, seconded by Karen Boettler.  
The SABAC meeting adjourned at 4:45pm.

Respectfully submitted by Ann Marie Thomas, SABAC Secretary.

Minutes reviewed by:



Chris Summerlin, SABAC Chair

Date: 3-26-19

