

# **Student Activities Budget Advisory Committee**

## **Meeting Minutes**

### **March 20, 2019**

Kennesaw campus – Fraternity & Sorority Life Conference Room,  
Carmichael Student Center room 277  
Marietta campus – Student Affairs Suite Conference Room,  
Wilson Student Center room 230  
(meeting locations connected via WebEx)

**VOTING MEMBERS PRESENT:** Karen Boettler, Trevor Brown, Josh Eastwood, Stephen Harr, Steven Ho, Sarah Holliday, Bisma Hussain, Chris Summerlin

**VOTING MEMBERS ABSENT:** Khadijah Cantrell, Quanay Calvert

#### **OTHER NON-VOTING MEMBERS AND ADMINISTRATIVE REPRESENTATIVES**

**PRESENT:** Jordyn Clark, Andrew Harvill, , Walter Harris, Trecee Safford, Michael Sanseviro, Ann Marie Thomas, Diane Walker

**CALL TO ORDER:** SABAC Chair Summerlin called the meeting to order at 3:30p.m. Attendance was taken and quorum was met.

**APPROVAL OF MINUTES:** SABAC Chair Dr. Summerlin invited a motion to approve the February 27<sup>th</sup>, meeting minutes. A motion was made to approve the meeting minutes by Steven Ho, seconded by Stephen Harr.  
Vote was taken and **motion passed 7-0-0.**

**UNFINISHED BUSINESS:** None

#### **SUPPLEMENTAL FUNDING REQUESTS**

##### **Student Nurse Association**

The National Student Nurses Association (NSNA) hosts a convention yearly to bring together nursing students across the country. This year, the convention is held in Salt Lake City, Utah from April 3-7th. The convention provides an array of resources for pre-nursing and nursing students. Classes on different topics related to nursing are held, along with collegiate and hospital exhibits for students to form connections with potential employers. The American Nurses Association and the National League for Nursing are few of the guest speakers who are present at the convention. Four (4) students will attend the conference, including registration, hotel and flights.

Travel-NSNA Conference, Salt Lake City, Utah

April 3-7, 2019

Original amount requested-\$3,188.41, amount requested amended by RSO at meeting-\$2,000.00

**Questions-** None

**Discussions-** None

Steven Ho moved to approve \$2,000.00, seconded by Josh Eastwood.

**Motion passed 7-0-0.**

### **Alpha Phi Sigma (Criminal Justice Honor Society)**

Members of Alpha Phi Sigma (Criminal Justice Honor Society) at Kennesaw State University are requesting funding to attend the annual Alpha Phi Sigma conference that will be held in Baltimore, Maryland this year. The Alpha Phi Sigma conference is held within the larger Academy of Criminal Justice Sciences conference. Seven (7) students are planning to attend this conference, five (5) of which are presenting research at the Academy of Criminal Justice Sciences. All seven (7) students plan to attend the Alpha Phi Sigma events and meetings during the conference. Two (2) of our students are graduate students and will be requesting travel money from the graduate college. The remaining five (5) students are undergraduate students who are requesting travel money from SABAC.

Travel- Alpha Phi Sigma Annual Conference, Baltimore, MA

Date- March 28-30, 2019

Original amount requested-\$1,453.00, Amount requested amended by RSO at meeting-\$785.30

**Questions-** If funded, your travel is a week from tomorrow, are you ok with being reimbursed? Yes, we have already paid, so it's ok to get reimbursed. We were able to get some funding, so what we are requesting has been reduced.

**Discussions-** None

Josh Eastwood **moved to approve \$785.30**, seconded by Stephen Harr.

**Motion passed 6-0-1.**

### **Sculpture Club**

Sculpture club intends to sponsor upcoming travel activities to local artist studios for demos and tours. We also plan to sponsor activities such as learning to glass blow and other interesting non traditional mediums of art. With the use of fundraisers and 3 dimensional activities for a fee, Sculpture club plans to use the money earned toward these events and activities. In addition, we will also fund our printing for flyers for club meetings and events.

Travel- National Historic Landmark, Birmingham, AL

Date- April 3-6, 2019

Amount requested-\$1,607.56

**Questions-** Are you funding your own travel? Yes, we are driving there and carpooling as well.

**Discussions-** None

Steven Ho **moved to approve \$1,607.56**, seconded by Josh Eastwood.

**Motion passed 7-0-0.**

### **Pokemon Go League: Marietta Region**

Items needed for Tournament includes: \$150 Badge/Medal Material (Buttons) \$50 Snacks and Beverages (Chips, drinks, cups, plates, napkins, etc) \$50 Decorations (Balloons, table cloths, etc)

Program- Pokemon Go PvP Tournament in 3 separate tiers

Date- April 21, 2019

Amount requested- \$250.00

**Questions-** Is this open to all students at KSU or just the members? It is open for all KSU students.

**Discussion-** Can we fund decorations? If it relates to the food, such as tablecloth, then we can, but actual decorations are not being funded by SABAC in FY19.

Josh Eastwood **moved to approve \$200.00 (minus decorations)**, seconded by Steven Ho.

**Motion passed 7-0-0.**

### **Young Americans for Freedom**

Request to host Rachel Campos-Duffy as a speaker open to all students free of charge. Campos-Duffy will give a short speech followed by a Q&A session. Campos-Duffy charges an honorarium of \$5,000, and the remaining \$1,000 would go toward her flights and hotel room, if anything is left over, it will go toward media promoting the event.

Program-Speaker Rachel Campos-Duffy

Date-March 26, 28 or April 2,4,15,18, 2019

Amount requested-\$6,000.00

**Questions-** No student representatives attended the meeting. The online submission did not include any documentation and a question was posted online inquiring if the RSO had any supporting documentation, like a contract or quote, and the online response was no.

**Discussion-** Since there was no representative from the RSO present SABAC members were unable to ask questions about the funding details, projected attendance, and specific projected date and venue to ensure sufficient time to process a contract. According to the SABAC Protocol manual, all submissions should include supporting documentation, and as of the time of the meeting no documentation had been submitted. Remaining consistent with SABAC protocols, given the lack of documentation and no representatives present at the meeting to answer questions, SABAC did not have sufficient information to support the request at this time. All motions must be made in the affirmative per Roberts Rules of Order. Josh Eastwood **moved to approve \$6,000.00**, seconded by Stephen Harr.

**Motion failed 0-7-0.**

### **Kennesaw Disney Club**

This is a social gathering/ dance for club members to come together and socialize at the end of the semester as well as a way for current members to bring in other KSU students to expand the club to more of the student population. All KSU students are welcome to attend.

Program- Social gathering/dance party

Date- April 19, 2019

Amount requested-\$1,365.00

**Questions-** How many people attended last year? Last year we had about 40, but anticipate 50 this year as interest in the club has grown. You mentioned "supplies to make it great" what does that mean? Supplies to make decorations. Are any supplies related to use at the event with participants or solely for decorations? Sole purpose of the items is to decorate. You are anticipating 50, but how will you know ahead of time for catering purposes? We have an invitation set up in OwlLife where students can RSVP. We have been advertising online and we also have a banner in the Student Center.

**Discussion-** None

Josh Eastwood **moved to approve \$1,130.00 (amount requested minus decorations)**, seconded by Steven Ho.

**Motion passed 7-0-0.**

### **Organization for Latin American Students**

This end of the year event is a social and thank you to all students, non members included, for participation with the Organization of Latin American Students at Kennesaw State. We will recognize work the organization has done on and off campus and allow students to celebrate the end of another successful school year. Food catering order from Papi's Cuban

and Caribbean Grill: 2 Lechon Asado- \$180 2 Ropa Vieja- \$190 2 Empanada Platters- \$80 2 Maduro Platters- \$50.

Program-End of year party/program

Date- April 17, 2019, Kennesaw campus

Original amount requested-\$580.00 Amount requested amended by the RSO at the meeting-\$492.32

**Questions-** Is this for all KSU students? Yes, it is open to all students. What is your expected attendance? We are expecting about 50 students.

**Discussion-** None

Steven Ho **moved to approve \$492.32**, seconded by Bisma Hussain.

**Motion passed 7-0-0.**

### **Afro-Latino Student Association**

Noche De Liderazgo is a networking event that gives students the opportunity to interact with professional Latino leaders from the metro Atlanta area. The focus of the event is to build Latino Leaders and partake in community engagement and has been a success the past few years. Food catering order from Papi's Cuban and Caribbean Grill: 3 Lechon Asado: \$270.00 4 Ropa Vieja: \$380.00 3 Empanada PL: \$240.00 3 Maduros Platter: \$75.00

Program- Noche de Liderazgo

Date-April 18, 2019, Marietta campus

Amount requested-\$888.46

**Questions-** Is this the same event as the previous request offered on both campuses? No, they are different, this one is more professional the other is social. We will be bringing in professionals to engage with our students, including engineering professionals. Is this open to all students? Yes, it is open to all students.

**Discussion-** None

Bisma Hussain **moved to approve \$888.46**, seconded by Stephen Harr.

**Motion passed 7-0-0.**

### **Muslim Student Association**

The Muslim Student Association is requesting funding for two events. The first event will be a speaking event where KSU alumni Attorney Ibrahim Awad will talk to students about their legal rights (including what rights we all have, what to do if you get pulled over, where to go if and when you need legal help). The speaker has volunteered to speak and will not be requiring payment. Samosas and hummus with pita bread will be served in addition to water for those attending. This event is open to all KSU students as well as KSU alumni. The second event was originally intended to occur at Stone Mountain but will be held at Kennesaw Mountain instead because it is closer. Students will carpool from Kennesaw Campus to partake in a hike up the mountain. RSVP's will be required for up to 50 students (members or non-members). Students attending will receive an MSA t-shirt as well as a water bottle, and drawstring bag full of snacks for the hike (including trail mix, drink mix, granola bars, etc.). This event will help encourage physical fitness and team-building between old and new attendees of events. Open to the first 50 students.

Program- Speaker and Hike

Date- April 10 & 27, 2019

Original amount requested-965.00, amount requested amended at the meeting-\$875.00

**Questions-** Have you ordered the t-shirts? We have not ordered them yet, but we have a design and price quotes. Once we are approved then we can move forward with the order.

So this hike will now be done at Kennesaw Mountain and not Stone Mountain? Yes, we will be hiking Kennesaw Mountain.

**Discussion-** None

Josh Eastwood **moved to approve \$875.00**, seconded by Stephen Harr.

**Motion passed 6-0-1.**

### **Owl Radio**

Owl Radio is seeking to expand its popular new endeavor into the live sports broadcasting of the KSU Owls - currently basketball but just recently has been invited to live broadcast the upcoming baseball season. With the current equipment, we are broadcasting sub-par quality and only able to support a single commentator. If granted, the requested equipment will allow for two commentators at once, much higher quality audio, and a greater streaming ability. We hope to expand even more in the fall semester into football and possibly club sports. We are also requesting two items for Marietta campus events in order to accommodate the growing number of events being requested on that campus. This will eliminate the need to transport the equipment on the Kennesaw Campus or needing to decline events occurring on the Marietta Campus due to the equipment being already in use on the Kennesaw Campus.

Equipment purchase-Prior Year Surplus

Original amount requested-\$2,505.12, amount requested amended by RSO at meeting based on additional price quote for three power supplies-\$3,353.46

**Questions-** Why the need for three power supplies? One is for the broadcast computer, the second would be for the megaset computer, and the 3<sup>rd</sup> would be the production computer. If we lose the content, it would be a big loss for us. UITS has approved the purchase of all equipment.

**Discussion-** Just a reminder that these funds if approved would come from Prior Year Surplus per the SABAC Protocol Manual for one-time equipment purchase and not the current year allocation funding pool used for travel and programming.

Karen Boettler **moved to approve \$3,353.46**, seconded by Steven Ho.

Approved from Prior Year funds only when the price documentation is obtained and verified along with the approval from UITS prior to any equipment being purchased.

**Motion passed 6-0-1.**

### **International Students Association**

Conference registration for nine students at \$375.00 each, with discounts for early registration, and if seven or more registrer from same school advisor registration is waived. Cost for the gas for one van is estimated at \$100 to transport students to and from Atlanta for two days. We are requesting that the funding is reallocated from the ISA SABAC Budget lines: 49-52 (unused funds for "Cruise the World" program from Fall 2018 - as the budget was prepared by the previous board and there has been nearly 80% transition in ISA Leadership, the new board did not have this event), as well as lines: 131-136 (The Georgia International Leadership Conference - GILC - to which ISA takes students every year has been cancelled for 2019, thus incurring unexpected savings in that line). These amounts will total to \$4,192.00, sufficiently covering the expenses for the National Student Leadership Diversity Convention - Atlanta.

Re-allocation of funds-for Conference registration and transportation

Date- April 12-13, 2019

Re-Allocation of already approved funds-\$3,475.00

**Questions-** This re-allocation request is primarily for replacing one conference travel opportunity with another due to GILC cancellation, correct? Yes, and if additional funds are needed there is leftover money from fall.

**Discussion-** This is the same conference involved in the upcoming AASA request as well, so the total number of students attending from KSU will qualify for a lower registration amount, allowing all travel to be covered within the previously approved travel budget. Since the RSO is just choosing a different conference due to the cancellation of the first conference, there is no change in purpose of the funds and that is an acceptable exchange under SABAC guidelines. Moving funds previously allocated for programming to travel would be a change in purpose and that does require additional SABAC approval; however, based on the lower registration figure that additional repurpose of funds is no longer needed.

**Bisma moved to approve reaffirming the RSO's ability to utilize the previously approved travel funds to attend a replacement conference,** seconded by Steven Ho.  
**Motion passed 7-0-0.**

### **African American Student Alliance-Okenna Okpareke**

The necessary funds for the proposed program are already in the approved budget but we are requesting to reallocate the funds from a previously planned program to host Trap Bingo: A Fun, interactive, and Educational Program about the history of Hip Hop Music and its impact on American culture, then and Now. Participants also have the opportunity to earn scholarship prizes from the event facilitators.

Program- Trap Bingo

Date- March 28, 2019

Re-allocation of already approved funds-\$2,500.00

**Questions-** No student representatives attended the meeting, but the submission materials were sufficiently documented and clear.

**Discussion-** Since this program is similar in content and theme to the originally funded program, there is no change in type of activity being funded, and no request for additional funding, there is not a need for formal SABAC action, though similar to the previous item from ISA, SABAC may wish to reaffirm its support of the request.

**Josh Eastwood moved to approve reaffirming the RSO's ability to utilize the previously approved programming funds for the proposed activity,** seconded by Bisma Hussain.  
**Motion passed 7-0-0.**

### **African American Student Alliance-Brandon Jackson**

The National Student Leadership Diversity Convention - Atlanta is one of the largest national gatherings of student leaders and advisers designed to address the most critical topics of diversity and social justice challenging our campuses today. Through experiential workshops, keynote sessions, and round table discussions, teams of students will explore various elements of inclusive leadership and diversity. This Convention will be beneficial for AASA members to attend and learn from, and be able to bring what they have learned about diversity back to KSU and thus be able to plan and implement impactful and meaningful events. SABAC already previously approved travel funding for AASA to attend a conference, and the originally proposed conference was out-of-state with a higher cost and fewer students would have benefitted.

Dates- April 12-13, 2019

Re-allocation of already approved funds-\$3,450.00

**Questions-** No student representatives attended the meeting, but the submission materials were sufficiently documented and clear.

**Discussion-** This is the same conference that ISA members are attending, and together the discounted registration rate will keep both RSOs within their previously approved travel budgets.

Steven Harr **moved to approve reaffirming the RSO's ability to utilize the previously approved travel funds to attend a replacement conference**, seconded by Josh Eastwood.

**Motion passed 7-0-0.**

**NEW BUSINESS:** None

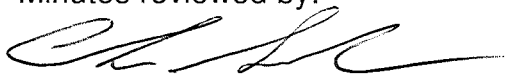
**ANNOUNCEMENTS AND QUESTIONS:**

FY20 Annual Budget Submission process and deadline were reviewed.

Stephen Harr moved to adjourn meeting, seconded by Bisma Hussain.  
The SABAC meeting adjourned at 5:04pm.

Respectfully submitted by Ann Marie Thomas, SABAC Secretary.

Minutes reviewed by:



Chris Summerlin, SABAC Chair

Date: 3-26-19

