

Student Activities Budget Advisory Committee

Meeting Minutes

April 17, 2019

Kennesaw campus – Fraternity & Sorority Life Conference Room,
Carmichael Student Center room 277

Marietta campus – Student Affairs Suite Conference Room,
Wilson Student Center room 230
(meeting locations connected via WebEx)

VOTING MEMBERS PRESENT: Karen Boettler, Quanay Calvert, Josh Eastwood, Stephen Harr, Steven Ho (3:45pm), Sarah Holliday, Chris Summerlin

VOTING MEMBERS ABSENT: Khadijah Cantrell (proxy votes included), Bisma Hussain (proxy votes included), Trevor Brown

OTHER NON-VOTING MEMBERS AND ADMINISTRATIVE REPRESENTATIVES

PRESENT: Jordyn Clark, Andrew Harvill, Walter Harris, Ron Lunk, Jenna Rehm, Michael Sanseviro, Ann Marie Thomas, Diane Walker

CALL TO ORDER: SABAC Chair Summerlin called the meeting to order at 3:35p.m. Attendance was taken and quorum was met.

APPROVAL OF MINUTES: SABAC Chair Dr. Summerlin invited a motion to approve the February 27th, meeting minutes. A motion was made to approve the meeting minutes by Sarah Holliday, and seconded by Stephen Harr. Vote was taken and **motion passed 4-0-1.**

Chair Summerlin inquired if it might be helpful for the sake of time given the long agenda and out of courtesy to all presenters in attendance to allow all presenters to speak and answer any questions in the order of the agenda, and then hold all discussion from SABAC until after all presentations are completed. Stephen Harr moved to affirm this recommendation, seconded by Sarah Holliday. **Motion passed 5-0-0.**

UNFINISHED BUSINESS:

Young Americans for Freedom

Request to host Rachel Campos-Duffy as a speaker open to all students free of charge. Campos-Duffy will give a short speech followed by Q&A. Campos-Duffy charges an honorarium of \$5,000, and the original request included \$1,000 to support travel and promotion.

Program-Speaker Rachel Campos-Duffy

Date-Original request included a list of potential dates: March 26, 28 or April 2,4,15,18, 2019
Original Amount requested-\$6,000.00, Amount requested on submitted contract-\$5,000.00
Request was originally submitted for the previous SABAC meeting, was denied due to lack of documentation, and RSO requested review and was granted an opportunity for reconsideration at the next scheduled SABAC meeting by the VPSA.

Questions- No student representatives attended the meeting.

Discussion- Young Americans for Freedom was able to confirm that the event was successfully hosted on April 16, 2019 in the English building, with 20 KSU students and 10 non-students in attendance. Given the total cost of the speaker, if dividing by just the

number of students who attended the cost equals \$250 per student, and each student only pays \$39 in student activity fees. Is anyone aware of any advertisement? There was a flyer posted on various bulletin boards, but the program was not promoted through OwlLife as RSOs are instructed to do. Without a representative present to answer questions it is not possible to get answers about event promotion. Since the RSO indicated 20 of the 30 attendees were students, that accounts for 66% of the attendees, and since SABAC cannot financially support non-students, one approach to consider is funding the proportional amount of the contract for the students who attended. Based on 66% of the \$5,000 contract SABAC could consider \$3,300 in financial support. Given that the event has already occurred and the request is to reimburse the Young America's Foundation that already paid the full cost, is the university able to use state funds to reimburse a private foundation? This is a question for Financial Services. Even if SABAC recommends funding and it is approved by the VPSA, ultimately all expenditures must be processed and approved through Financial Services.

Stephen Harr moved to approve \$3,300.00, seconded by Quanay Calvert.

Motion passed 6-0-0.

SUPPLEMENTAL FUNDING REQUESTS

National Association of Black Accountants- Shantyl Neely

2019 NABA National Convention in Las Vegas, NV at The Cosmopolitan Las Vegas 3708 S Las Vegas Blvd The purpose of the convention is to connect NABA students and professionals from across the country to build networks and progress (or start) your career. Big name employers will be present and giving onsite interviews as well. Link:

<http://s1.goeshow.com/naba/national/2019/index.cfm> **(4 students will be traveling)**

Travel-National Convention-Las Vegas, NV

June 19-23, 2019

Amount requested- \$2,000.00

Questions- None

Discussions- None

Josh Eastwood moved to approve \$2,000.00, seconded by Stephen Harr.

Motion passed 8-0-0 (2 proxy votes included)

Rotaract- Linda Golian-Lui

Sandestin, Florida, attend the Rotary District 6900 Conference, Exhibit in House of Friendship to show student activities for past year, participate in programs concerning community service <https://rotary6900.org/v2/page/449>. The program will highlight leadership of Rotary / Rotaract Clubs, information about how to select community service projects, information on fundraising, information on the Gates Foundation and how we can eradicate polio within our lifetime, networking between students and Rotarians who are business leaders in Georgia.

Travel- Rotary District Conference, Miramar Beach, FL

Date- April 26-28, 2019

Amount Requested- \$990.00

Questions- How many students are traveling? There will be 6 students traveling. As far as timing, this event is next week, have you registered already? Yes, we have registered.

Discussions- In the event that travel expenses cannot be processed in time for the conference, can the students pay and be reimbursed? Yes, since SABAC would be approving prior to the travel itself.

Josh Eastwood **moved to approve \$990.00**, seconded by Quanay Calvert.
Motion passed 7-0-0 (1 proxy vote included)

Phi Mu Alpha Sinfonia Fraternity-Jeremy Perkins

This program is a Summer Music Festival titled the Pacific Region International Summer Music Academy. This festival brings in upwards of 3000 students from across the world to indulge in a variety of musical events, symphony, and chamber music concerts, master classes, and student recitals. The PRISMA Festival & Academy is an opportunity for enthusiastic young musicians to prepare for positions in professional orchestras. PRISMA's vision is to be a premier North American summer music school, attracting students by merit and patrons by the quality of the program to Powell River, a city rich in cultural and musical tradition. PRISMA is a registered charity, now in its sixth season, established in 2012.

Travel- Summer Music Festival, Powell River Canada

Date- June 17-29, 2019

Amount Requested- \$500.00

The presenter in attendance rescinded the request and indicated the RSO was no longer seeking financial support from SABAC for this item.

Phi Mu Alpha Sinfonia-Jonathan Steltzer

Jonathan Steltzer is competing as a semi- finalist in the Ronald Sachs International Music competition. Travel:(Personal Car) - 443.8 (x2) Miles x \$0.58 (federal mileage) = \$518.81

Hotel: 166.72 x 2 = \$396.63 Registration Fee (Accompanist) = \$100 total: \$1,015.44

Travel-International Music Competition-North Carolina

Date- May 17-19, 2019

Amount Requested- \$500.00

Questions- Is this competition limited to only students in this organization? No. Is this for one KSU student? Yes, only one student from KSU made it to the final competition. Presenter asked SABAC why he could not get more than \$500 since the protocol manual indicated the RSO could receive up to \$2000. Yes, but the Protocol Manual also limits the amount of travel support per individual to up to \$500. Are you specifically representing this RSO and KSU in this competition? My bio will show that I am a KSU student and member of this RSO? But are you specifically representing KSU or could you compete in this competition independent of your membership in this RSO and enrollment at KSU? The competition website just lists your name and that you are from Georgia. The website is still being updated and my bio will have more information, but the competition is open to anyone who qualifies. The website indicates there are prizes for the winners. If you win is that prize awarded to you personally or to your RSO and KSU? To me personally, but I am willing to sign something saying I'll pay KSU if I win. Presenter questioned SABAC on how this is really any different from other competition teams and students attending conferences. He shared that there will also be master classes between competitions so there are learning opportunities. He also shared that the mission of the RSO is to promote music across America and his participating in this competition is in alignment with this mission.

Discussion- The data suggests this is a personal competition and that the requesting student is representing himself independent of his membership in this RSO and/or his enrollment at KSU.

Stephen Harr **moved to approve \$500.00**, seconded by Josh Eastwood.

Motion failed 1-5-1 (1 proxy vote included)

Saxophone Club-Jonathan Steltzer

We will be performers and active participants in the workshop. This involves being active in chamber ensembles with other universities. Registration: \$750 x 2 = \$1500 (includes housing, food, and registration) Travel: 269.00 x 2 Flights = \$538.00 Total: \$2,038.00
Travel-Great Plains Saxophone Workshop, Oklahoma University
Date-June 22-24, 2019
Requested amount- \$2,000.00
The presenter in attendance rescinded the request and indicated the RSO was no longer seeking financial support from SABAC for this item.

K-Pop Dance Club at KSU-Kianna Cruz

This activity is a workshop for our organization. We plan to teach Kennesaw State students K-pop dances to further expand our group as well as spread our club's mission statements and spread Korean culture as well.

Program- Workshop in Bagwell Education Building

Date- April 20, 2019

Requested amount- \$30.00

Questions- This workshop is being held in Bagwell? No, it has been relocated to the Recreation Center.

Discussion- This is a new RSO and all new RSOs are automatically eligible for \$100 in start up funding. Do they have to come to SABAC to ask for that? No, they would go through Student Activities. Can it be approved with the understanding that funding is coming from the new RSO funding and not from the other allocated funds? Yes as long as the \$100 funds have not already been expended.

Josh Eastwood **moved to approve \$30.00 (funding from the New Student Organization funding)** seconded by Quanay Calvert.

Motion passed 8-0-0 (2 proxy votes included)

WIT Campus KSU-Brianna Gilchrist

Out of appreciation for our members, WIT Campus KSU would like to host our WIT Celebration on Friday April 24th, 2019 from 6:00-8:00pm at M-100 Textile Building, Marietta Campus, as a way to celebrate our members for their continued participation and involvement in our events and programs. 4 medium cheese pizzas from Papa John's = \$39.96 4 medium pepperoni pizzas from Papa John's = \$39.96 2, 1-liter Pepsi from Papa John's = \$6.00 2, 1-liter Sierra Mist from Papa John's = \$6.00 Tip for driver from Papa John's = \$10 2, 24-count assorted cupcakes from Walmart = \$26.56 1, 150-sheet pack of white card stock paper from Walmart = \$5.48 Sales tax from Walmart = \$1.92

Program-WIT Celebration

Date- April 24, 2019

Requested amount- \$135.88

Questions- Can SABAC pay for tax and tip? No tax but yes for reasonable tip within guidelines. Per the Protocol Manual SABAC cannot fund RSO year end celebrations, it appears to be a year end celebration based on how it is described, is there more to this program than that? WIT is using this event in hopes of increasing membership and getting the students together. Who are you reaching out to outside of your organization and how are you making it open to the entire campus? We are posting flyers and we have other ways to reach the entire campus and to broaden the scope of students we are trying to reach. What is the stock paper going to be used for? It will be used for awards certificates that we will present to members.

Discussion- This appears to be solely an award ceremony with award certificates for members. Is it possible to fund only the non-award portion of the program? Yes as long as the event is open to all students, and the motion can include what language SABAC desires to specify this limitation.

Stephen Harr **moved to approve \$50.00 with the stipulation that it is open to all KSU students to attend and funds are not used for anything related to awards**, seconded by Quanay Calvert.

Motion passed 5-0-1.

Phi Lambda Upsilon-Shawn Allison

This is a social networking event, connecting students interested in chemistry with experienced students passionate about sharing their chemistry knowledge. Members of the chemistry honor society, Phi Lambda Upsilon, will help students solve chemistry problems. This event will be most appealing to general chemistry students of which there are approximately 1200 in the first chemistry course, so this has wide university appeal. In addition, all students are welcome to attend and the advertising will be campus-wide. The set-up is a fun and quick paced Kahoot that also contains trivia questions about chemistry, so it is also appealing to students who are not in general chemistry classes. The \$150 will be used to purchase 10 large cheese pizzas and 10 large pepperoni pizzas. The total price in the file below is after the ksu 50 discount code was applied.

Program- Social Networking event

Date-April 24, 2019 .

Amount requested- \$150.00

Questions- About how many students do you typically have at this event? The fall program is typically more popular with 50-60 students attending. The spring program is less popular but still about 40-50 students.

Discussion- Social networking and chemistry trivia sounds inclusive and it is open to all students not just those in chemistry classes.

Stephen Harr **moved to approve \$150.00**, seconded by Steven Ho.

Motion passed 8-0-0 (2 proxy votes included)

eSports Organization- Austen Turmel

The Esports club will be having its final game night event for the semester where we get club members and KSU students together to play their favorite games, interact with their friends and enter free to play tournaments for bragging rights! Total Funding Breakdown: - Arcade Machines: \$3000 - 6 arcade machine rentals for 5 hours (4:00 pm - 9:00 pm), from Portal Pinball - Food & Beverage: \$250 - Esports custom stickers: \$200 - 150 custom stickers created by a digital artist and printing professionally to give away at the event to all Kennesaw students - Console rentals: \$60 - 5 Nintendo Switches & gaming monitors that will be available for all Kennesaw students to play.

Program-Game Night event

Date-April 19, 2019

Amount requested- \$3,500.00

Questions- No student representatives attended the meeting.

Discussion- SABAC does not have sufficient information to make an informed decision based on what was submitted for this request. There has also been no response communication from the RSO seeking more details, no space has been reserved, and no advertising, so it appears the RSO may have decided not to move forward with the program. Josh Eastwood **moved to approve \$3,500.00**, seconded by Stephen Harr.

Motion failed 2-6-0 (2 proxy votes included).

Marietta Student Affairs-Cara Ray

With the anticipated increase in student enrollment this summer, Student Affairs has been tasked with ensuring that summer is an engaging, interesting, and active time at KSU. At the Marietta campus, that assignment is largely being carried out by the Student Affairs suite, encompassing Student Activities, Multicultural Programming, Leadership, and other areas. This is our combined budget request to fulfill this programming mandate, as our initial FY19 SABAC request did not take into account such substantial programming. We anticipate hosting a number of events, including a large event on June 17, when the end of several different summer sessions coincides with the overnight Ignition session. This seems like an ideal time to reach incoming and current Owls, and the Orientation office is aware of and supportive of our plans. We also have a series of events scheduled for May 21 and 29, and June 12, 17, and 19. Events are described further in online submission.

Date- May-June, 2019

Amount requested- \$3,950.00

Questions- Do you have unused funds that might be remaining from already allocated funds that could be used to cover these new programs? We are not sure how much leftover funds we have, as we are still finalizing some activities, but we can certainly check and see if there will be anything left.

Discussion- Based on data from the budget office there is still a substantial balance remaining from the funds that SABAC already allocated to this budget for FY19. If those funds are not needed for the items SABAC already approved, then the excess should be used before any newly allocated funds are used.

Josh moved to approve internal reallocation of existing funds to cover whatever additional expenses might arise from summer program, and if all existing funds are expended then additional new funds can be provided to cover the shortfall up to \$3,950.00, seconded by Quanay.

Motion passed 6-0-0.

Marietta Student Affairs-Cara Ray

Early Registration Fees and Deadlines: \$600 for NACA® Member until April 30 Parking Pass - \$10 per day Final Registration Deadline: May 13 Registration includes the following: Housing on Tuesday, Wednesday, and Thursday nights (June 4, 5, and 6) Dinner on Tuesday, June 4 Breakfast, Lunch, and Dinner on Wednesday, June 5 Breakfast, Lunch, and Dinner on Thursday, June 6 Breakfast on Friday, June 7 Mileage . Reimbursement: \$267.00 More sophisticated cost analysis may determine that it is less expensive to rent a car, so that figure may change The total cost anticipated is \$917.00. We propose to reallocate this from the unspent funds from Andrew Harvill's and Jasmine Jackson's professional development lines in the previously approved SABAC budget.

Reallocation of existing funds/no new fund request - \$917.00

Questions- Where is this conference? It looks like the conference will be in Tennessee.

Discussion- What is NACA? NACA is a student programming organization that hosts conference where students and advisors can go to learn about programming and block book programs for the upcoming year.

Stephen Harr moved to approve reaffirming the department's ability to utilize the previously approved travel funds in the amount of \$917.00, seconded by Josh Eastwood.

Motion passed 8-0-0 (2 proxy votes included).

Department of Student Leadership and Service-Thomas Yannuzzi

A new, more cost-effective site was identified and a new contract negotiated, which included the costs for the newly added student leadership groups. Even though we added groups, we were able to negotiate a better cost for the lodging and meals. However, in order to prepare our student leadership "leads" about their unique responsibilities and prepare them for their roles in the leadership training, we have to bring them in before the rest of the student leaders arrive. The new site, while more cost effective for the lodging and meals, did not include the pre-program training cost for the "leads", which has risen from 12 student leads to 32. Given these costs, the new projected cost is \$7,410.00. We were approved for \$6,855.00 to train the original 3 groups. We are asking to reallocate \$555 of the \$3,985 saved on our two EOL Leadership Development Weekends to cover the new costs of training 5 student leadership groups plus the newly elected SGA Executive Board. No new funds will be utilized.

Dates- May 8-10, 2019

Proposed reallocation of funds- \$405.00 listed on agenda but confirmed amount is \$555.00 during discussion

Questions- None

Discussion- Reaffirming reallocation of funds that were already previously approved by SABAC and were saved from one leadership program to allow expansion of another leadership program.

Josh Eastwood **moved to approve reaffirming the department's ability to utilize the previously approved funds for the proposed activity in the amount of \$555.00,** seconded by Stephen Harr.

Motion passed 6-0-2 (2 proxy votes included).

NEW BUSINESS: None

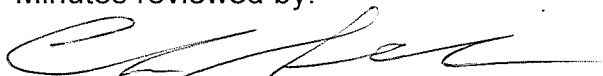
ANNOUNCEMENTS AND QUESTIONS:

An overview of the logistics for the FY 20 Annual Budget Review meeting being held on Friday, April 19, 2019 was provided.

Josh Eastwood moved to adjourn meeting, seconded by Stephen Harr.
The SABAC meeting adjourned at 5:10 pm.

Respectfully submitted by Ann Marie Thomas, SABAC Secretary.

Minutes reviewed by:



Chris Summerlin, SABAC Chair

Date: 4-22-19

