

# **Student Activities Budget Advisory Committee**

## **Meeting Minutes**

### **October 16, 2019**

Kennesaw campus – Fraternity & Sorority Life Conference Room,  
Carmichael Student Center room 277

Marietta campus – Student Affairs Suite Conference Room,  
Wilson Student Center room 230  
(meeting locations connected via WebEx)

**VOTING MEMBERS PRESENT:** Trevoris (Tre) Brown, Renee Butler, Daniel Coley, Stephen Harr (3:35pm), Jessica King, Juvoni (JJ) Lopez, Chris Summerlin, Nicole Turner, Andrew Wittmayer, Nina Wynn

**VOTING MEMBERS ABSENT:** None

**OTHER NON-VOTING MEMBERS AND ADMINISTRATIVE REPRESENTATIVES PRESENT:**  
Andrew Harvill, Ron Lunk, Michael Sanseviro, Ann Marie Thomas

**CALL TO ORDER:** SABAC Chair Summerlin called the meeting to order at 3:30p.m. Attendance was taken and quorum met. The minutes from the September 25, 2019 meeting were distributed to the committee electronically. Daniel Coley moved to approve the meeting minutes, seconded by Tre Brown, approved 8-0-0 (one voting member arrived after approval of minutes).

**UNFINISHED BUSINESS:** None

### **SUPPLEMENTAL FUNDING REQUESTS**

#### **Minorities in Medicine**

We would like to take **12 student members to Phoenix**, Arizona during the time of November 8th to November 10th for the annual AAMC Minority Student Medical Career Fair. Participants will meet diversity affairs, admissions, PhD, and MD-PhD program directors and administrators from medical schools as well as other health profession school administrators, hear panel discussions about the pathways to become a physician or medical researcher, learn and gather information about Aspiring Docs, Summer Health Professions Education Program (SHPEP), Medical College Admission Test(MCAT), and other AAMC services, participate in hands-on medical and health activities, and lastly, participate in roundtable discussions with current medical students. Tickets: \$377 Hotel: \$398 Shuttle (to and from airport): \$222.93

Travel- AAMC Minority Student Medical Career Fair, Phoenix, AZ

Date- November 8-10, 2019

Amount requested- \$5,940.93

**Questions-** How much is the cost per student? It works out to be about 495.08 per student if all 12 students attend. If you have more than 12 students who want to attend, how do you decide who attends? We have an application and who ever signs up first will get to go, so a first come first serve basis.

**Discussions-** Seems like a pretty good program to support.

**Rationale-** Funding allocated based on the specific amount requested being within the SABAC travel guidelines for the per person cost not to exceed \$500 per student traveling.

Daniel Coley **moved to approve \$5,940.93**, seconded by Jessica King

**Motion passed 9-0-0.**

### **K-Pop Dance Club at KSU**

We are requesting fees for our club in order for our performance team to travel to a Korean Festival contest in Orlando, Florida. There is a K-Pop competition at the festival with cash prizes awarded to the winners as well as a popularity award. The money would go towards transportation fees as well as lodging in a hotel for the weekend. We would expect to be there from November 1 - November 3. **(5 students attending)**

Travel-Korean Festival Contest, Orlando, Florida

Date-November 1-3, 2019

Amount requested- \$900.00

**Request was withdrawn by RSO prior to the meeting, no funding needed at this time.**

### **International Conflict Management PhD Club**

I will be attending the PEACE-PHS Joint Conference at Kent State University. The conference is co-sponsored by the International Studies Association and the Peace History Society. I have been accepted to present a paper I have co-authored with my dissertation chair, entitled Opposition from Within: Israeli Soldiers resist the Occupation. The paper builds on my dissertation research, and we hope to get feedback on the model we developed. After the conference (and possibly some adjustments based on the feedback), we plan on submitting the paper for publication. I am also chair of the panel (see conference schedule, last page).

conference registration: \$150 flight: \$307 conference hotel: \$267 lyft from airport to conference and back: \$32x2 (estimate) parking at ATL airport: \$30 (estimate)

Travel-PEACE-PHS conference, Kent, Ohio

Date- October 25-27, 2019

Amount requested-\$500.00

**Request was withdrawn by RSO prior to the meeting, no funding needed at this time.**

### **International Conflict Management PhD Club**

This funding would go towards a student's participation in the PEACE-PHS Kent 2019 Conference, where he would present his paper titled "Social Movement Framing, Discourse, and Representation in Idle No More and the Movement Against the Dakota Access Pipeline." The student chose to participate in this conference for the following reasons: 1) It provides a unique opportunity to speak and network with academics and practitioners in both the Peace Studies Section of the International Studies Association and the Peace History Society; 2) It is an appropriate venue for his research on the impact of interaction between indigenous and non-indigenous organizations in indigenous social movements; 3) Participation at the conference highlights Kennesaw State's role in the fields of conflict management and peace studies; 4) The knowledge gained from attending this conference can be used to the benefit of INCM PhD Club members (i.e., network connections, program name recognition, dissemination of research, etc.) Flight - \$226.60 (30.00 first bag fee not included in attached receipt) (does not include parking costs at Hartsfield-Jackson) Uber - \$76.48 (trip back and forth from airport, 4 trips back and forth from hotels) Conference Registration - \$130 Hotel - \$204.70 I used this website to estimate Uber costs - <https://www.uber.com/us/en/price-estimate/>

Travel-PEACE-PHS Conference, Kent, Ohio

Date- October 24-26, 2019

Amount requested-\$500.00

**Questions-** Are you the only one attending this conference? No there are others attending, but they were able to secure other funding for their travel. Have you secured funding of this nature in the past? We usually received funding through the Graduate Student Association, but GSA is

no longer funding this type of travel. What information can you bring back to KSU? We want to focus on building the community and giving knowledge about the conference that can be helpful to other students. How many members are in this club? We have about 10 to 15 members that show up for meetings. How did the club decide that only you will attend this conference? There are different research interests within our club, and this one aligns with my interests as a graduate student.

**Discussion-** They are attending to represent the RSO and the University. Do Graduate students pay the same fees as undergraduates? Yes, they do.

**Rationale-** Funding approved based on information submitted and alignment with SABAC travel (and budget?) guidelines. The approved funding was based on the maximum of \$500 allowed per student per travel request.

Andrew Wittmayer **moved to approve \$500.00**, seconded by Daniel Coley.

**Motion passed 9-0-0.**

### **KSU NCTE Student Affiliate**

We will be participating in a professional conference, The National Conference of Teacher of English (NCTE) and our state affiliate conference of the Georgia Conference of Teachers of English (GCTE). Our student affiliate works to support the state network by volunteering their time at the conference as well as participating as an attendee. These opportunities can increase students' abilities to chart their own professional growth and build a path toward leadership in the English Language Arts field. Kennesaw State University has been named one of three recipients of the 2019 NCTE Student Affiliate Excellence Award given by the National Council of Teachers of English (NCTE). Please see the attached press release. The affiliate wants to support travel for two of the current officers to the NCTE annual conference in Baltimore, MD in November 2019. Airfare: 275 x 2 students = \$550 Lodging: 150 x 2 students (shared room) for 3 nights = \$450 Student Registration: 120 x 2 students = \$240 Affiliate Award Breakfast: 42 x 2 students = \$84

Travel- National Conference of Teachers of English (NCTE), Baltimore, MD

Date- November 21-24, 2019

Original amount requested-\$1,224.00; Amount requested at meeting reduced to \$1,000.00

**Questions-** How many students are involved with this organization? We have about 10-15 members who are currently involved. Are you able to cover the balance that is needed on your own? Yes, we were able to work that out.

**Discussion-** They are attending this conference to receive an award, which is good for KSU. If they can get the amount of funding down to an approved amount then all should be good. The mini conference is helpful as well.

**Rationale-** Approved based on SABAC travel guidelines and documents submitted support this request for 2 students at \$500 each.

Daniel Coley **moved to approve \$1,000.00**, seconded by Stephen Harr.

**Motion passed 9-0-0.**

### **NAEA Student Chapter**

We are requesting funding to attend the GAEA (Georgia art education conference) conference located at Young Harris college in North Georgia. We would like to fund the registration fee for our members of the NAEA student chapter so that they can attend this conference and learn about lesson planning. The conference offers dozens of workshops, lectures, meetings, and other forms of professional development. We plan to take the information learned at the conference back to KSU to support our members that are student teaching through KSU's

education program. <https://www.gaea-artforall.org/conference-information.html> here is the website. **13 registration fees at \$150 each is \$1,950 not including taxes.**

Travel- GAEA – Georgia Art Education conference, Young Harris, GA

Date-November 14-17, 2019

Amount requested- \$2,000.00.

**Questions- No student representative attended the meeting.**

**Discussion-** The request states that they have registration fees of \$150 per student for 13 students. Based on that calculation the total should be \$1,950 since KSU is tax exempt. All submitted documents are within SABAC funding guidelines. The request did not indicate what specific the \$50 difference between \$1950 and \$2000 would be used for, and since no representative attended the meeting to answer this question, SABAC can only allocate based on that which is provided in the documentation.

**Rationale-** SABAC paying only registration based on request for 13 students at \$150 each. Stephen Harr **moved to approve \$1,950.00**, seconded by Tre Brown.

**Motion passed 7-1-1.**

### **Global Medical Brigades**

Global Medical Brigades is an international movement of students and medical professionals working alongside local communities and staff to implement sustainable health systems. We work in remote, rural, and under-resourced communities in Honduras, Panama, Greece, and Ghana who would otherwise have limited or no access to healthcare. Volunteers are able to shadow doctors, dentist, pharmacist, and public health educators. In addition to learning extremely valuable information as a volunteer, volunteers will educate people on basic healthcare necessities. With a minimum of 25 students, it will cost each student approximately \$1,702 to go on the trip. This permitted that the flight prices don't fluctuate, and we have the required minimum of 25 people to go on the trip. That estimated total is from the donation goal of \$1,290 per 25 students and the price of the highest (most reasonable) plane ticket which was \$412.

Travel- International movement of students, Panama City, Panama

Date- May 8-14, 2020

Amount requested-\$10,000.00

**Questions-** Each student is required to pay the \$1,702? Yes, based on if we get the 25 volunteers that we need for the project. Are these all KSU students? Yes, right now the students that signed up are all KSU students.

**Discussion-** The slides distributed at the meeting show that each student is responsible for about \$2,000, and funds received would be deposited into an outside account. It should be noted that if approved the funds cannot be put into an outside account, but expenses can be paid directly for acceptable expenses, and the RSO will work through Student Activities on those details. Would the date of the trip affect the traveling, being that it is after the May graduation? It should not, however, if it's a graduating senior, then they would not qualify based on SABAC Protocol Manual indicating students must be currently enrolled or if in the summer continuing students the following fall.

**Rationale-** Approved the maximum amount that can be approved for travel per fiscal year per RSO based on SABAC guidelines and supporting documents submitted, not to exceed \$500 per student.

Jessica King **moved to approve \$10,000.00 pending all SABAC travel guidelines are met**, seconded by Daniel Coley.

**Motion passed 9-0-0.**

### **Student Nurses Association**

The funds we are asking SABAC to help provide will go directly to funding trips to the conferences for as many nursing students as possible. The following is a breakdown of the expected expenses. Mid-Year Conference: We are planning on **sending 1 student** price of roundtrip flights to Chicago average \$205/person. Price of one quad hotel room (using the NSNA discount code) is \$179/night + tax. Price of registration- \$75/person. Total \$690.00. GANS Convention: We are **planning to send 13 students**. Price of Gas averages \$30/car Price of one quad hotel room (using the GANS discount code): \$184/ night + tax. Sending 13 students, we will need 4 hotel rooms. Price of registration- \$110/person Total: \$3,000 Grand Total: \$3,600. Travel-Annual Convention, Chicago, IL

Date- October 24-26 (GANS), and October 30-Nov 1, 2019 (Chicago)  
\$3,600.00

Amount requested-\$3,600.00

**Questions-** How much for the one student to attend? We are asking for \$690 for the one student. Have you done registration for this already? Yes, we have done the registration because there was a deadline. It is only a maximum of \$500 per student per travel, so would you be able to fundraise for the remainder of the funds? Yes, we can figure out a way to get the additional funding.

**Discussion-** For the single travel we can adjust the amount to \$500. The other trip includes enough students to provide the full \$3,000.00.

**Rationale-** Per SABAC funding guidelines, only \$500 per student per travel. Based on the second trip, \$3,000 per student for 13 students averages \$230 per student which falls within the guidelines.

Stephen Harr **moved to approve \$3,500.00**, seconded by Daniel Coley.

**Motion passed 8-0-1.**

### **Delta Sigma Pi-Nu Pi**

The hotel is offering a special discount for DSP members during the conference. The estimated total will be \$119 (excludes taxes and fees) per night. We will be staying for 2 nights so the total will be \$238 (excludes taxes and fees). There are **16 members attending the event**. By assigning 4 members to a double-room, we will have to book 4 rooms; which makes our total for hotel costs \$952. We have all registered out of pocket, but are looking to be reimbursed for that if we are granted funding. The registration fee was \$50 per person which totals to \$800. We are looking into renting a van so everyone can travel together. The cost of the van is \$190.42 for the time will be renting it and I added roughly \$110 for gas. I was informed that the RSO office rents out vans as well, so if we could do that. It will be great!

Travel- Leadership and Educational convention, Lexington, KY

Date-November 8-10, 2019

Amount requested-\$2,052.00

**Questions- No student representative attended the meeting.**

**Discussion-** All documents submitted are clear and are within SABAC guidelines.

**Rationale-** funding approved based on supporting documents and funding are within guidelines based on 16 students traveling.

Tre Brown **moved to approve \$2,052.00**, seconded by Stephen Harr.

**Motion passed 9-0-0.**

### **Filipino Student Association**

We were allocated 6k for the said event however in the annual funding form, we forgot to take into account the studio fees for the dance practices. We were wanting to use \$1,980 from the 6k

to pay for the studio fees however we only submitted it for hotel and travel and were not allowed to take money from it unless it was going towards those. The studio fees were paid out of pocket instead and we are requesting reimbursement for the said studio fees which is \$220 a week for 9 weeks of practice. If not, we are hoping to be given permission to take \$1,980 from the allocated 6k.

Travel-Dance Competition-University of Florida

Date-October 26, 2019

Amount requested-\$1,980.00

**Questions-** When were you allocated the \$6,000? We were approved for this in May, from the annual budget. How many people utilize the studios? The dancers utilize these studios, we tried to get one in Atlanta, because the ones here at KSU are not the same. Was there the possibility of the choreographer coming here instead of paying funds to go to the studios? Yes, we inherited this event from another chapter and since the Choreographer is a college student, they cannot afford to come here so we offered to go there instead. Do you have dues? We do not have dues, because it discourages the students to join so we feel like it was best not to have dues. How did you pay for the studio fees? We paid for it out of pocket and then would like to be reimbursed if possible. Did you already secure lodging and everything that is needed for the trip? Yes, all is secured for the 44 KSU students that are traveling.

**Discussion-** They could have arranged for the Choreographer to come here instead of the entire team going there. SABAC is not allowed to approve something that has already occurred in the past only something that will happen in the future. SABAC has to decide whether this is an approvable request based on guidelines. Are they asking for additional funding or are they just asking to use funding already allocated? Of the \$6,000 that was allocated already, the presenter indicated only using \$4,000 for travel and is seeking to use previously approved travel money for a different purposes to pay for the off-campus studio, which she paid already out of pocket and is seeking reimbursement.

**Rationale-** The funding that was approved in May was specifically for travel and cannot be used for any other purpose. SABAC cannot reimburse based on payment already made for past activity.

Andrew Wittmayer **moved to approve \$1,980.00**, seconded by Renee Butler.

**Motion failed 0-8-1**

### **Filipino Student Association**

The event is our organization's first ever culture show which showcases traditional dances, performances, and more. The total amount requested is to cover for the fees for the show crew that will be needed for our culture show in the Marietta Theatre. The show crew will be needed for the whole week of February 22nd for rehearsals and the cost amounts to approximately \$3,500. The remaining costs will cover for promotions and show materials such as the program book, photographers, and videographers.

Program- Culture Show, Marietta Student Center

Date- February 22, 2020

Original amount requested-\$8,000.00; amount requested reduced at the meeting to \$6,500.00

**Questions-** What type of turn out are you expecting? We are expecting at least 100 KSU students and the others we will charge a fee. Most of the funding goes to the Culture show and the sponsors. How much are you getting as outside support from external sources? We are still working on those sources to see how much we can get, but the ticket cost would cover decorations and donations. Can you clarify the donation part? We have a philanthropy organization that we wanted to raise funds for. How many active members are willing to participate in this event? We currently have about 70 members that attend our meetings. Your

remaining funding would be through promotions? Yes. Some of the requested funding items may not be approvable through SABAC, so would you still be able to put on this event if you only got the \$3,500 for theatre space? We are trying to be proactive and trying to get more sponsors that can help us.

**Discussion-** The organizations are asked to submit all supporting documents ahead of time and that would give us more time to review all documents. The documentation is not clear that was previously submitted, and the answers provided have not provided a clear understanding of the use of funding. Since the event is in February we could table this and invite to a future SABAC meeting. Additional clarifying questions could be posed in OwlLife for the group to respond. The presenter indicated that \$1000 would go to the marketing firm, but it is unclear how those funds would be used and that amount exceeds the SABAC limit on promotions/marketing. In addition, during the annual budget process this RSO was already allocated the maximum annual amount for promotion. There is also a SABAC limit of \$5000 per program, and this request exceeds that amount. It is also unclear if the purpose for which funds will be used is exclusively supporting students or if some of those costs should be built into the ticket price for non-student attendees.

**Rationale-** Based on the discussion, more information and clarification is needed in order to make a decision on funding for this event. Not enough information to support this request is available at this time.

Stephen Harr **moved to table this request until the November 6<sup>th</sup> meeting to allow the RSO to provide more information**, seconded by Tre Brown.

**Motion passed 9-0-0.**

### **Phi Mu Alpha Sinfonia**

The object of this Fraternity shall be for the development of the best and truest fraternal spirit; the mutual welfare and brotherhood of musical students; the advancement of music in America and a loyalty to the Alma Mater. Phi Mu Intends to use these promotional materials to aid other students of now about our organization at events including Christmas caroling on December 2nd, and spaghetti day (with music) on November 20th. We also host a week of events including a musical recital in late January. The supplies will be used at all club functions open to Kennesaw State University fee paying students.

Program-Promotional Items Purchase

Date-Variou dates

\$499.76

Amount requested-\$499.76

**Questions- No student representative attended the meeting.**

**Discussion-** They are only buying 20 shirts and the cost for those 20 shirts is \$427. Promotional items are used to promote the event, and when tshirts are purchased as promotional items they are used as giveaways not for members to wear as a form of promotion since that would suggest the item is being used as a uniform.

**Rationale-** SABAC cannot fund items that are not open/available for the entire student body, and promotional items must be used for specific purposes, and cannot be member-exclusive or serve as a fraternity uniform. Based on the information provided, and without the benefit of a student present to answer any questions, the request does not appear to qualify for funding as a promotional item.

Stephen Harr **moved to approve \$499.76**, seconded by JJ Lopez.

**Motion failed 0-9-0.**

**Second Motion Request:** If removing the t-shirt cost, the balance of the request is \$72.78 and indicates it is for 112 pencils and 80 brochures, which would qualify as promotional items as described within the SABAC Protocol Manual.

Tre Brown **moved to approve \$72.78**, seconded by Stephen Harr.

**Motion passed 9-0-0.**

### **Kennesaw Disney Club**

This is a karaoke costume party and we will be holding a costume contest open to all KSU students! Food- Catering "Pizzeria" \$900; 2 Candy bag \$20; Decorations- 6 round tablecloths \$12; 3 rectangle tablecloths \$33; Streamers \$33; Packs of Balloons \$15; 12 White Poster Boards \$6; 6 Black Poster Board \$6; 1 Roll Poster Paper \$10; 4 Yellow Poster Board \$4; 12 White Foam Board \$12; 6 Foam Pumpkins \$6; 4 Skeletal Hands \$4; Tape \$3 Total: \$990  
Program-Costume Party, Student Center

Date- October 25, 2019

Original amount requested- \$990.00; Amount requested at meeting reduced to \$739.00

**Questions-** How many do you expect at this event? We are expecting about 50 students. It is free for all KSU students. Do you have the space already reserved? Yes, we have reserved the University Rooms. If any non-students were to attend you indicated you would charge them \$5, but you indicated the value of the food is \$11, so should you increase the non-student cost to cover all of their related expenses? We have not ever had any non-student attend.

**Discussion-** Can SABAC fund decorations? Yes, for FY19 SABAC did not fund decorations based on guidance from Business Services, but revised guidance was received that indicated certain directly related decoration expenses could be permissible, and SABAC guidelines were adjusted for FY20. All expenses supported by SABAC must be specifically for currently enrolled KSU students.

**Rationale-** Funding request was reduced per RSO, because of better price quotes for food. Funding guidelines per SABAC are all appropriate based on the documents submitted and the understanding that SABAC funds can only support KSU students.

Andrew Wittmayer **moved to approve \$739.00**, seconded by Daniel Coley.

**Motion passed 9-0-0.**

### **Political Science Club**

Evening with Former Secretary of Defense Chuck Hagel. The Former Secretary for President Obama and former Senator from Nebraska will talk about his career in public service and conduct a Q&A session with attendees. Topics that will be covered will be why it's important to get involved in public service, foreign policy challenges, and polarization of American politics. Cost fee for Secretary Hagel to speak which is \$61,000 in conjunction with unrestricted first-class airfare, plus professional commercially insured round trip ground transportation (home and city event), hotel accommodations, and reasonable meals and incidentals for two.

Program - Speaker, Secretary of Defense Chuck Hagel

Date- November 7, 2019

Amount requested-\$61,000.00

**Questions-** How many active members do you have? We are averaging 25-30 members. How many people are you expecting to come to this event? We are expecting at least 150 in attendance for this event. How many people do you generally have at your meetings? We usually have at least 18 members attend. How did your organization decide on this speaker? We did a survey and this was the most popular one from group. If this was something that could be approved, how would you advertise? We have a social media following and we have other ways to draw people in. Friends of Secretary Chuck Hagel also said they would come. The maximum

that SABAC can approve for any single event is \$5,000, so how would you fund the remaining funds? We would need to consult with the bureau to see what our options are, as they have done pro-bono speeches in the past. Have you thought about a venue and security? We have thought about security and we are thinking about the Social Sciences building or some other building similar because of the space that would be needed. Does your organization charge dues? We don't charge any fees. Have you started marketing for this as yet? We are waiting to see if we get approved first and see where it goes, but we do have everything ready to go.

**Discussion-** A good portion of the anticipated attendees would be non-students, and looking at the original request amount with an anticipated attendance of 150 students, the cost per student would be \$406 compared to the \$39 fee each student pays. Even with the \$5,000 limit, there are insufficient details and planning especially for the desired date. Can SABAC allocate funding for an event without a specific date? Yes, since annual budgets are often based on program topics and estimated dates but specific details may vary based on venue availability. However, the necessary details and advance planning to justify the funding per SABAC Protocols is still required. Planning an event of this magnitude in such a short time, especially if additional funding needs to be secured and contracts reviewed, would be very challenging and likely not feasible.

**Rationale-** Given the lack of sufficient planning and details about how the event would be feasible even if the maximum \$5000 programming budget is allocated, it would be best for the RSO to do further research and resubmit at a later time.

Daniel Coley **moved to approve \$5,000.00**, seconded by Stephen Harr.

**Motion failed 0-9-0.**

### **Human Services Club**

Festival on the Green for all Kennesaw State students. The purpose of this fundraising event is to raise money to be donated to the global nonprofit Rise Against Hunger. The process in which this exchange is as follows: The end goal is to host a meal packaging event, supplied by Rise Against Hunger affiliates. First, we must raise \$3400.00 or more in order to secure a meal packaging event, to be scheduled, without SABAC funding, shortly after the fundraiser.

Program-Fall Festival Fundraising event

Date-November 4, 2019

Amount requested-\$3,835.00

**Request was withdrawn by RSO prior to the meeting, no funding needed at this time.**

### **College Libertarians**

Sticker Mule: 500 buttons with a 1.5 inch diameter for 137\$ Design: club logo alone 300 buttons with a 1.5 inch diameter for \$93 Design: phrase primarily 300 die cut stickers at 3 inches by 3 inches for \$158 Design: club logo Sticker Mule actual price with multiple order discount = \$342 Vistaprint: 1,000 postcards at 6 inches by 4 inches for 93.75\$ without seasonal promo code or \$70.30 if a seasonal promo code still applies Design: original card with meeting time and contact info They charge \$7.99 for shipping Grand TOTAL With Vistaprint Promo Code = \$420.29 Grand TOTAL Without Vistaprint Promo Code = \$443.74

Program-Promotional Items purchase

Date- campus events

Original amount requested-\$435.75; amount requested at the meeting reduced to \$378.13

**Questions-** Why is there a change in the requested amount? We recalculated and realized we did not need as many items. Will this be coming from the on-campus print shop? No, the quote is based on using vista print.

**Discussion-** This seems like a straight-forward request as long as they work with Student Activities to order from an approved vendor.

**Rationale-** Funding request is within the SABAC guidelines for up to \$500 for promotional items. Stephen Harr **moved to approve \$378.13 or up to \$500 if the cost for the same items from an approved vendor exceeds \$378.13**, seconded by Tre Brown.

**Motion passed 9-0-0.**

**NEW BUSINESS:** None

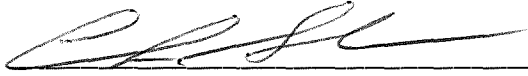
**ANNOUNCEMENTS AND QUESTIONS:** None

Jessica King moved to adjourn meeting, seconded by Daniel Coley.  
Motion passed 9-0-0.

The SABAC meeting adjourned at 5:20pm.

Respectfully submitted by Ann Marie Thomas, SABAC Secretary.

Minutes reviewed by:



Chris Summerlin, SABAC Chair

Date: \_\_\_\_\_

10.22.19