

# **Student Activities Budget Advisory Committee**

## **Meeting Minutes**

### **November 6, 2019**

Kennesaw campus – Fraternity & Sorority Life Conference Room,  
Carmichael Student Center room 277

Marietta campus – Student Affairs Suite Conference Room,  
Wilson Student Center room 230  
(meeting locations connected via WebEx)

**VOTING MEMBERS PRESENT:** Trevoris (Tre) Brown, Renee Butler, Daniel Coley, Stephen Harr, Jessica King, Chris Summerlin, Andrew Wittmayer

**VOTING MEMBERS ABSENT:** Juvoni (JJ) Lopez, Nicole Turner, Nina Wynn

**OTHER NON-VOTING MEMBERS AND ADMINISTRATIVE REPRESENTATIVES PRESENT:**  
Andrew Harvill, Michael Sanseviro, Ann Marie Thomas

**CALL TO ORDER:** SABAC Chair Summerlin called the meeting to order at 3:30p.m. Attendance was taken and quorum met. The minutes from the October 16, 2019 meeting were distributed to the committee electronically. Daniel Coley moved to approve the meeting minutes, seconded by Andrew Wittmayer, approved 6-0-0.

#### **OLD BUSINESS:**

##### **Filipino Student Association-Previously tabled from the 10-16-19 meeting**

The event is our organization's first ever culture show which showcases traditional dances, performances, and more. The total amount requested is to cover the fees for the show crew that will be needed for our culture show in the Marietta Theatre. The show crew will be needed for the whole week of February 22nd for rehearsals and the cost amounts to approximately \$3,500. The remaining costs will cover promotions and show materials such as the program book, photographers, and videographers.

Program- Culture Show, Marietta Student Center

Date- February 22, 2020

Original amount requested-\$8,000.00; amount requested reduced at the meeting to \$6,400.00

**Questions-**You have 70 students participating in the traditional dance? Yes. What happens to the clothing purchased after the dance? We will be doing this annually so we will use the items including the equipment and clothing again for next year. SABAC fees cannot be used for inventoried items, but it may be permissible to rent clothing, or you may want to consider members acquiring their own outfits. Given the costs involved for a full week of rehearsal in the theater itself, is it feasible to complete staging/rehearsal in a no-cost space and only pay for production staff for a dress rehearsal and the show itself? We feel it would be best to practice where the event will be held for consistency and given how many students are involved, and there are no other free spaces for dance rehearsal available those days.

**Discussions-** There is no longer a charge listed for facility rental as there previously was because that cost was waived. There are challenges with the request to purchase clothing and equipment since those would have to become state assets and stored/managed by the university. Cultural clothing should be something the students themselves can borrow or purchase like other RSOs have done when hosting similar events. The food cost seems a little high, and it is unclear who the food is for and when and where the catering will occur. Request is catering for 100 but if there are 70 dancers are they also eating, thus only 30 additional students

are expected to be in the audience? The details need to be better itemized to understand the actual costs. Also, they keep asking for over \$5000 when the SABAC protocol manual indicates the maximum funding allowed to support any one program is \$5000. Should this be tabled again and ask them to submit a better prepared budget? Is there enough time if they cannot return until January?

**Rationale-** Even if the food details are not fully clear the amount request is within guidelines as are the show crew expenses. However, the clothing and dance equipment as purchases do not fall within the SABAC guidelines. The approved amount includes food of \$1,000.00; Show crew of \$2,000.00; and Lechon for \$400.00.

Stephen Harr **moved to approve \$3,400.00 for the show crew and food**, seconded by Daniel Coley.

**Motion passed 5-0-1.**

## **SUPPLEMENTAL FUNDING REQUESTS**

### **Volunteers Around the World Dental Outreach**

Volunteers Around the World Dental Outreach Kennesaw State University is a student organization that serves to advance interests in the field of dental, global health, and international volunteer work through the philanthropic. Our focus is to provide communities with access to dental treatment, medication, and health education, while introducing students to real-life dental situations and impoverished countries around the world. This life changing experience allows students to gain invaluable first-hand knowledge of dentistry and its practice in foreign countries. Volunteers will shadow dental professionals and assist them in procedures such as extractions, cleanings, fillings, radiography, and sealants. Housing, food, staff, translators, and in country transportation are included. Interns pay for their own plane tickets. This is the total estimate for each member Program Cost- \$1,695. The program cost includes housing, food (3 meals per day), transportation (picking us up from the airport and also transporting us daily from the house to the clinic), 24 hour VAW support staff and local health professionals to work in clinics. Plane ticket-\$500-\$800; tickets will vary depending on when we purchase them. Medical Supplies-\$100 Includes medicines that will be used in clinics.

Travel- Jarabacoa, Dominican Republic

Date- December 14-22, 2019

Amount requested- \$15,000.00

**Questions-** How many people are attending? There is a total of nine (9) students attending. You said you have raised funds, how much have you raised so far? We have already paid for our plane tickets so we have \$1,695 left to pay program costs. Of the 9 students, are they all currently enrolled at KSU? We have 8 students that are currently enrolled and one already graduated. Are there items going to be donated? The fundraiser that we did will be used for the medical supplies that we will use. What is included in the program costs? Lodging, food, transportation, and other items that are needed. How did you select the members that are attending? We found students who have an interest as well as students who have a love for helping others. We also have members from our e-board, and these members are elected. Are you aware of the funding guidelines that SABAC has currently? Yes, we do.

**Discussions-** Based on SABAC rules we cannot cover food for students traveling nor supplies that being donated/used by non-KSU students, and if those items are included in the package then we would need a breakdown to ensure funding is only being used for permissible expenses. It may be easier to do a reimbursement for the airfare. Maximum amount would be

\$6,000 for international travel outside North America since only 8 students are attending. Is the Dominican Republic considered North America?

**Rationale-** Approval based on the SABAC funding guidelines for travel and the maximum amount for travel outside North America is \$750 per student. If it is determined that Dominican Republic is considered within North America, per person rate would be reduced to \$500.

Stephen Harr **moved to approve 6,000.00 pending final determination about whether location is considered within or outside North America to determine per person limit,** seconded by Andrew Wittmayer.

**Motion passed 5-0-1.**

### **American Medical Women's Association**

KSU AMWA is an organization geared towards helping students interested in the medical professions. By attending this event, our members are able to learn about the medical and dental schools along with information about the application process and MCAT tips from AAMC. We are exposed to many professionals including medical students, professors, and Deans. We get to attend workshops and hear from many people including those doing research. KSU would be able to take people to present their research in front of many professionals and other pre-medical students. Although we have many people in our organization, we are only planning to take 24 students including 6 exec-board officers. We also would like to put in a request for funding for promotional items such as Buttons and Stickers to hand out while we do our table events, we normally plan to do one tabling event per month. **The conference pass is \$25 per person which means for 24 people it is \$600.** Since Augusta is 154 miles away and conference starts at 7:30 am, we plan to get a hotel for a night. The cost of the hotel for the one night for 6 rooms would be \$717. The cost of promotional items (stickers and Buttons) is \$136. The total cost for all is \$1,453.

Travel-Medical College of Georgia, Holiday Inn Augusta Georgia

Date-February 28-29, 2020

Amount requested- \$1,453.00; Amount requested at meeting-\$1,333.00 due to discounted student rate for the conference pass.

**Questions-** None

**Discussions-** Seems like a reasonable request, and instead of \$600 it is now \$450 as the cost per student is now \$20 not \$25. It would have to be clear that the promotional items will need to be used for KSU students and not for use of members in travelling or for giveaways external to KSU.

**Rationale-** Based on the submitted documents, all information is within the SABAC funding guidelines.

Stephen Harr **moved to approve \$1,197.00 for travel,** seconded by Andrew Wittmayer.

**Motion passed 6-0-0.**

Stephen Harr **moved to approve \$136.00 for promotional items for KSU students only,** seconded by Daniel Coley.

**Motion passed 6-0-0.**

### **MSIB (Master of Science in Integrative Biology) Club**

MSIB Club member will be attending the Southeastern Fishes Council in Knoxville, Tennessee. The member will present at the conference on High-resolution Mapping of Fish Conservation Priorities within the Mobile River Basin. The RSO plans to fund the members hotel costs and registration fees. Place: Holiday Inn at World's Park Fair, Knoxville, Tennessee. Amount of funds requested and what they will cover: Hotel room \$97 per night plus taxes for total cost: \$341.20 Student Member Early Registration Fee: \$50

Travel-Southeastern Fishes Council, Knoxville, TN

Date- November 13-16, 2019

Amount requested-\$391.20

**Questions-** Given how quickly this is occurring, there may not be time if approved to process payments and you may need to cover approved expenses and be reimbursed for those. Have you sought any departmental funding for this? There are no departmental funds available and since we can no longer go to the Graduate Student Association for funding that is why we formed this organization so that we could seek funding from SABAC.

**Discussions-** None

**Rationale-** Per the SABAC Protocol Manual, this request falls within the funding guidelines. Andrew Wittmayer **moved to approve \$391.20**, seconded by Daniel.

**Motion passed 6-0-0.**

### **KSU Sculpture Club**

Attending an educational glass blowing class where we participate and learn how to make handmade glass blown objects. \$95 class for 10 members to attend Class cost includes materials to participate.

Travel-Hotlanta Glassblowing-Atlanta, GA

Date- November 16, 2019

Amount requested-\$950.00

**Questions-** No student representative in attendance at the meeting.

**Discussion-** It seems spending almost \$1000 for 10 students to participate in an activity is really high and beyond a reasonable scope. If the participants are part of an academic program and are going off campus to attend the equivalent of a class that would be a curricular activity, not an extra-curricular activity. Likewise, this is not really travel, especially if local, but would be considered an off-campus program or field trip, which are not funded for RSOs by SABAC.

**Rationale-** Funding request is not within the SABAC funding guidelines per the SABAC Protocol Manual, which requires all funded RSO programs to be held on campus and open to all students.

Stephen Harr **moved to approve \$950.00**, seconded by Daniel Coley.

**Motion failed 0-6-0.**

### **ICMA-International City/County Management Association**

The GCCMA Conference will provide attendees with opportunities to learn from – and network with – the most respected minds in the profession. The conference attracts the best and brightest from across Georgia to learn and engage with peers and hear from motivational leaders. Each conference agenda is customized around the latest hot topics, best management practices, technologies and theories, and executive level leadership. Registration fees:

\$500/attendee X 3 attendees = \$1500.00

Travel- GCCMA conference, Buford, GA

Date- November 13-15, 2019

Amount requested- \$1,500.00

**Request was withdrawn by RSO prior to the meeting, no funding needed at this time.**

### **Saxophone Club**

The Georgia Music Educators Association Conference gathers musicians and educators to learn from each other and professionals. Events include: The conference also features a diverse selection of lectures on a variety of topics every year from distinguished professional musicians. Topics include an assortment of the following: Improvisation clinics by leading jazz musicians,



Early history of music, In depth discussions of important repertoire, and pedagogy of the instrument as well as teaching in groups. 77 (miles) x2 (round trip) x 0.51 (federal per diem) = \$78.54 Hotel: \$318.20 Registration: \$15 x 4(people) = \$60 Total: \$456.74

Travel- GMEA Convention, Athens, GA

Date- January 23-25, 2020

Amount requested-\$456.74

**Questions-** No student representative attended the meeting.

**Discussion-** The submitted quote includes tax but KSU is exempt from taxes in the state of Georgia so we should reduce the amount allocated.

**Rationale-** Funding request falls within the SABAC funding guidelines, except for taxes.

Tre Brown **moved to approve \$406.74**, seconded by Renee Butler.

**Motion passed 6-0-0.**

### **Phi Mu Alpha Sinfonia-Jonathan Steltzer**

Phi Mu Alpha hosts the Music Formal every year. It is a chance for all students involved in music to meet, connect, and celebrate music with other students across campus. The formal has a dinner, and live performances. 90 (People for KSU Catering) x \$9 = \$810 Decorations = \$149.22

Jazz Combo: \$250 Total: 1,209.22

Program-Music formal

Date-December 5, 2019

Amount requested-\$1,209.22

**Questions-** No student representative in attendance at the meeting.

**Discussion-** There were limited materials submitted, no contract to understand what the Jazz combo costs entail, no catering quote, or other details to help SABAC determine the specific expense needs. It is also unclear who the audience would include, i.e., only KSU students or non-student attendees, to determine what expenses can be covered from student fees.

**Rationale-** There were no supporting documents submitted to determine the full needs, no representative present to answer questions, and no responses to online OwlLife questions to help clarify details. Given that a standard per diem is known, and decorations can now be covered by SABAC, those specific expenses do fall within SABAC guidelines if the RSO works through Student Activities to provide the necessary documentation to allow appropriate processing.

Daniel Coley **moved to approve \$1,209.22**, seconded by Andrew Wittmayer.

**Motion failed 0-5-1.**

Andrew **moved to approve \$149.22 for decorations, seconded by Stephen.**

**Motion passed 6-0-0.**

Renee **moved to approve \$810.00 for catering, seconded by Stephen.**

**Motion passed 3-2-2.**

### **Animation Studio Society**

We intend to travel out to Burbank California to do two animation studio tours. Would be visiting and touring Titmouse Studios and Nickelodeon Studios. This trip would span 4 days and three nights. We have traveled to almost all the Animation studios in the Atlanta area and we thought it would be a great opportunity to visit several larger studios to learn their process's and create connections with these studios. **We intend to take about 15 club members.** We would be flying into the area through Ontario airport in California and be staying in a hotel in between both studios. \$100-150 on Air Line Tickets per person. \$250-300 on Hotel Room per person, we are fitting four people to one room with two beds to help. \$50-100 for road travel such as taxis, Uber's, or Bus per person.



Travel- Animation Studio Tours, Burbank and Glendale California

Date- February 3-6, 2020

Amount requested-\$7,500.00

**Questions-** Is this a tour of the facilities? It is more in-depth and our advisor has some connection to the people there, so we get to see the shows they are working on as well. What would be the educational outcome for attending this? We are taking new students in our program and they will get an understanding for how our major works in the real world. You are looking to take at least 15 students? We are looking for at least 12, and we will have to see how the airfares go and how much we will be able to afford. Are there local options that would cost less? Our program has already toured the local studios so this would be a chance to see how animation is handled in Los Angeles. This is not connected to any type of conference, is this something that is more of an off-campus program? Yes, it is more so of an off-campus program. Might there be a conference or some other related formalized activity your RSO could attend? We are not aware of any. During the discussion the SABAC advisor found information online for a conference in June directly related to the purposes of the RSO that was recommended for the RSO's consideration.

**Discussion-** This is not a conference nor involves the required elements for travel support per the SABAC Protocol Manual. Including more details about a specific agenda and what is involved in the tour could be helpful, but still likely would be challenging to justify if the focus is related to an academic program specifically. Since there is an annual conference, hosted in New Orleans in June 2020, that appears to be a more standard travel related RSO opportunity, it would be best for the RSO to consider this option.

**Rationale-** While the proposal indicates the request is for travel, the nature of the activity does not appear to fall within the supplemental travel support guidelines in the SABAC Protocol Manual, and the activity appears to be either more of a class-related field trip or an educational program. If framed as a program, SABAC guidelines would not support it because it is occurring off campus and not open to all students.

Stephen Harr **moved to approve \$7,500.00**, seconded by Tre Brown.

**Motion failed 0-4-2.**

### **National Association of Home Builders at KSU**

The purpose of this expense is for the National Association of Home Builders 4 Year College and University in Las Vegas Nevada USA. this is a culmination of 5 months of work on both a proposal and presentation. The proposal is worked on for 4 months while the presentation is worked for 1 month out of the 5-month period. The culmination is spending 1 week at the competition as well as go to the convention and with that not only present the project at hand but volunteer to work booths, go to seminars and network with national builders and learn from other presenting student chapters. Hotel stay for 6 rooms- 1,162.42 per room= 6,974.52 Southwest Airlines ticket per round trip= 150 per each way from ATL to LAS NV= 300 per person totaling= 3,300.00 Round trip shuttle pick up to and from airport per person 18 on BellTrans= 198.00 International builder show registration per student is \$30.00 and per affiliated student advisor is \$60.00 and is required as part of the attendance for the student competition= 360.00 Registration for 4 year college and university competition= 300.00

Travel- Convention, Las Vegas, NV

Date-January 18-24, 2020

\$5,000.00

**Request was withdrawn by RSO prior to the meeting, no funding needed at this time.**



### **International Business Students Association**

Organization will be hosting membership drives on October 26, November 15 and January 20, and these promotional items are needed for these events.

Program- Promotional Items

Date- October 26, Nov. 15 and January 20

Amount requested-\$500.00

**Questions-** No student representative attended the meeting.

**Discussion-** We don't have a breakdown of what this request is for and what they need.

Questions were posted in Owlfile for further details and clarification, but no responses were provided.

**Rationale-** There is insufficient information available to support this request.

Stephen Harr **moved to approve \$500.00**, seconded by Andrew Wittmayer.

**Motion failed 0-6-0.**

### **Korean Language Club- Jeongyi Lee**

The Korean Language Club is proud to host its fifth annual K-Pop Festival on November 5, 2019, located in the University Rooms in the Carmichael Student Center. Since starting in 2015, the K-Pop Festival prides itself on showcasing the talents of KSU students as they sing, dance, rap, and more. Not only does it highlight the students that chose to perform, but the impact it has on diversifying the KSU student population grows every year. What started as nearly 100 students in a film room has grown to needing enough space to accommodate over 300 students, family, and friends who gather to support their loved ones and have fun. As part of this event's preparation, the Korean Language Club members reach out to local businesses to advertise and sponsor the event, attempting to grow not only the Korean Program's reach but that of KSU itself. Catering for 300 People - \$2000; Prizes for K-Pop Festival Contestants - \$1000; Prizes for Quiz Contestants - \$500; Various Costs - \$500 - Printing (Posters, Flyers, Brochures, Banners, etc.) - Supplies (Tablecloths, Napkins, Utensils, Plates, Decorations, etc.) - Beverages for Dinner (Water, Juice, and Soda)

Program- 5<sup>th</sup> Annual K-Pop Festival

Date- November 5, 2019 (Date change to November 19, 2019)

Amount requested- \$4,000.00

**Questions-** How many students are you planning to distribute prizes to? Right now there are about 20 students and 18 of them are KSU students and the others from other universities. The non-KSU performance were already told they are not eligible for prizes. Be mindful there are state rules regarding limits on values of gifts and prizes. The first event/festival had about 100 people and we have been growing since then, so we are looking for ways to expand and make it better each year, and most attending are KSU students. Are the other students from other universities performing for free? Yes, and it is an open event for everyone. How important is the prize component, since you don't charge a fee for entry? We only started giving out prizes last semester. What was the source of funding for the prizes last year? The Korean Education Center gave us funding that was used for the prizes last year. We use the prizes more as an incentive for the students. There are other potential funding sources that may be more appropriate for prizes and awards, especially if non-KSU students will be present. The participants are only attending and are not affiliated with the prizes. Additionally, this does not include the food costs associated with attendance. About how many students attended last year? Last year we had 250, but we are not certain. You should be tapping the KSU students into the event, this way you can track their attendance. When is this event? November 19<sup>th</sup>.

**Discussion-** Spending \$1500 for prizes is a lot and there would need to be better advance oversight of the rules to ensure compliance. Would we be comfortable with allocating the amount



for the catering and other supplies? We could possibly do that and let them figure out the best way to go about getting prizes.

**Rationale-** Without a better detailed understanding of the purpose, function, and rules surrounding prizes and how they are won, it cannot be determined at this time if that is a feasible expense. The food and other items supporting the program itself are permissible expenses within the SABAC guidelines if the recipients are KSU students.

Stephen Harr **moved to approve \$2,500.00 for food and related supplies**, seconded by Daniel Coley.

**Motion passed 5-0-1.**

### **Student Government Association**

We plan on having Jamie Tworkowski, founder of the well-known non-profit TWLOHA and NY Times Bestselling author, to speak to the students to spread awareness on mental health, substance abuse, and suicide as well as instill hope in those struggling and those who know someone struggling. Speaker bio: <https://www.collectiveentinc.com/speaker-jamie-tworkowski>  
Organization website: <https://twloha.com/>

The speaker fee, which includes everything (includes travel), is all we are looking for funding assistance for. We are requesting \$5,000 of assistance. We are in conversation with partnering with CYAAR and Counseling and Psychological Services.

Program-Speaker Jamie Tworkowski

Date- February 21, 2020

Amount requested-\$5,000.00

**Questions-** How many people do you expect to attend? Currently we have the university rooms reserved and that holds about 300, but we estimate about 200. Is this open to all KSU students? Yes. Are you using any of the annual funding that you received from SABAC for this? We have had a budget cut from the previous year, so we have already allocated all our current annual funding for other purposes. Would there be an option to partner with other organizations and departments to increase participation and financial support? Given the cost of the program maximizing participation would be ideal. We have reached out to the Center for Young Adult Addition and Recovery (CYAAR) and Counseling. How does this relate to the mission of SGA? SGA is supposed to help foster an environment of mental health and safety among our students and this would be something along those lines. We would be marketing this event very well to be able to get the most of the student attendance. Why was this speaker chosen over the other lower cost options that were available? This speaker has been through a lot in terms of dealing with mental health and ways to deal with it and so we feel he would be the best person for this.

**Discussion-** There were more cost-efficient speakers, since there were other options provided for consideration. Why is SGA hosting a speaker and how does this topic relate to the purpose of SGA? SGA represents the entire student body, and we are using this as an internal affairs support program. True but SGA representing all students broadly could mean that every activity sponsored all over the university is somehow related to SGA, versus looking at SGA's specific RSO function the way we do with other RSO requests, and per the SABAC guidelines.

Counseling and Psychological Services (CPS) and CYARR make sense as project hosts and partners for this event, and there are many other RSOs that more directly related to this topic that could be better choices for co-sponsors/hosts than SGA. While SGA has more flexibility in funding whatever programs they wished in the past, that was under different RSO policy. The event has value, but it should probably be funded and hosted by another department and/or RSO to keep the purpose and goals clear and not create any undue questions from other RSOs who may seek to sponsor activities that are not directly related to their RSO mission even if



broadly related to their values and goals. We also need to be consistent in looking at the possible student attendance compared to the amount of money being requested.

**Rationale-** Based on the mission and purpose of SGA, it does not appear this program is directly related to the RSO's purpose.

Tre Brown **moved to approve \$5,000.00**, seconded by Andrew Wittmayer.

**Motion failed 1-3-2.**

### **Kennesaw Marketing Association**

At each of the chapter meetings, we need an approximate food budget of \$100 including food, utensils, napkins, and plates. For the Branding Workshop, we need approximately \$150 for food and writing supplies for breakout sessions. For the Top Golf Event, we would request \$400 for admission for student members and \$375 for food and beverages for 25 members.

Program-Chapter meetings, workshop, Golf event

Date-Nov. 6, Nov. 11, Nov. 20, Feb. 27

Amount requested-\$1,125.00

**Questions-** You all have 40 members, and you expect 30-35 in attendance, is this open to all KSU students? No this is open only to members of the organization; this will be a team building event to help us better get to know each other. Is this being held at an off-campus venue? Yes. SABAC cannot fund chapter meetings and the event must be on campus and open to all students. Ok, we were not aware of that. What is the cost of the branding event? That one will be open to the entire campus and it's a workshop that would cost \$150.

**Discussion-** The branding could be of benefit to KSU students, but the other items requested are not permissible based on the SABAC guidelines.

**Rationale-** SABAC guidelines do not allow food for individual RSO meetings, closed member-only events, or events that are held off campus. The workshop is open to all students and falls within the guidelines so that is a permissible item to support.

Stephen Harr **moved to approve \$150.00**, seconded by Daniel Coley.

**Motion passed 6-0-0.**

### **Liberty in North Korea Rescue Team- Joeun Kim**

Nov. 11th 2019 : LiNK Peppero+Pocky Fundraiser With RSO funding, we will be making peppero + pocky to sell for Peppero Day. For November 11th, which is Peppero Day in East Asian countries. All proceeds of this fundraiser will go to supporting North Korean refugees through Liberty in North Korea. Feb 13th 2020: Valentine's Day Fundraiser With RSO funding, we will make Korean sweets + Korean candy to sell for Valentine's Day. All proceeds will go to supporting North Korean refugees through Liberty in North Korea, a nonprofit organization. March 13th 2020: White Day Fundraiser With RSO funding, we will make Korean sweets + Korean candy to sell for reverse Valentine's Day, also known as White Day in East Asian countries. All proceeds will go to supporting North Korean refugees through Liberty in North Korea, a nonprofit organization. balloons 100pc.: \$9.99 (x 3) red and white crepe paper streamers: \$7.99 (x 3) 150 button pins in total = \$71.95 four bags of candy on 'frequently bought together' list - \$22.77 Korean snacks and beverages for LiNK workshop events \$32.99

Program- Fundraiser

Date- Nov 11, Feb 13 and March 13, 2020

Amount requested-\$181.65

**Questions-** No student representative was in attendance at the meeting.

**Discussion-** This is more of a fundraiser, and it appears based on what information was submitted that the RSO is seeking to use student fees as seed money to purchase supplies to

then sell to raise funds, which violates state funding guidelines as outlined in the SABAC protocol manual.

**Rationale-** Per state guidelines as explained in the SABAC Protocol Manual, seed funding to purchase supplies for fundraisers is not permitted.

Stephen Harr **moved to approve \$181.65**, seconded by Andrew Wittmayer.

**Motion failed 0-5-1.**

### **Italian Club at Kennesaw State University-Samuel Presley**

There will be socializing, tombola (like bingo) and a Kahoot game as well as some soft Christmas music. We would like some light snacks for 20 people from KSU Catering. We would also like to purchase prepackaged Italian treats as specified in the budget attached, same as last year's event as well.

Program-Buon Natale Social event

Date- December 3, 2019

Amount requested-\$161.90

**Questions-** No student representative attended the meeting.

**Discussion-** This sounds like a private RSO only event, with light snacks from catering. Since this RSO has received funding from SABAC in the past, they are required to demonstrate how those funds were used and provide attendance records, which were not submitted. No responses were provided to questions asked online in OwlLife, so there is insufficient information to know if this request would meet the necessary SABAC guidelines.

**Rationale-** Not enough information submitted for the committee to be able to determine if the request qualifies for SABAC funding.

Stephen Harr **moved to approve \$161.90**, seconded by Tre Brown.

**Motion failed 0-6-0.**

**NEW BUSINESS:** None

**ANNOUNCEMENTS AND QUESTIONS:** None

Tre Brown moved to adjourn meeting, seconded by Daniel Coley.  
Motion passed 6-0-0.

The SABAC meeting adjourned at 5:26pm.

Respectfully submitted by Ann Marie Thomas, SABAC Secretary.

Minutes reviewed by:



Chris Summerlin, SABAC Chair

Date: \_\_\_\_\_

12-5-18