



Competitive Sports Graduate Assistant

Date Range: August 1, 2022 – April 30, 2023

Competitive Sports Graduate Assistant:

The Competitive Sports Graduate Assistant shall maintain a role in overseeing student employees, coordinating sport leagues, administer select Club Sports, and promote Esports for the campus community. Should strive to develop and progress the comprehensive Competitive Sports programs. The position will uphold Department of Sports and Recreation mission, vision, and values throughout work and participation in programs.

Responsibilities:

- Responsible for marketing and promoting Department of Sports & Recreation Competitive Sports (DS&R CS) events including outreach, generating interest, and assessing the campus student population for Competitive Sports interests/programs
- Provide feedback and recommendations for Competitive Sports events/programs based on campus community feedback, comments, interactions
- Work directly with Department of Sports & Recreation Competitive Sports (DS&R CS) to develop, plan, and execute student staff and Competitive Sport volunteer/officer trainings and meetings on both Marietta and Kennesaw campuses, and other programs and events within Competitive Sports.
- Direct Club Sports and Intramural Sports events including – event set-up and teardown, game management, risk management, student staff supervision, participant relations, and reservation requests
- Monitor program webpages and platforms for current and accurate information sport events, leagues, organizations, schedules, and locations
- Hire, train, schedule, and evaluate student employees
- Assist in maintenance of employee record database with hire documents, certifications, referral records, incident reports, and evaluations/assessments
- Monitor and maintain program equipment and uniform inventory, and documentation of maintenance
- Adhere to departmental risk management plans, be prepared to administer basic first aid and emergency care on-site

Required Qualifications:

A Bachelor's degree in Recreation, Sports Management, Physical Education, or other related field; strong communication and customer service skills; ability to collaboratively work with students, faculty, staff, and the community. Collegiate Intramural or Competitive Sports program experience. Experience with multiple e-gaming platforms, leagues, gaming systems, software, hardware, and trends. Requires walking or standing frequently; occasional sitting for long periods of time; occasional lifting of objects up to 45lbs; and frequent lifting or carrying of objects up to 10lbs.

Preferred Qualifications:

Two years' collegiate recreation program experience; CPR/First Aid Instructor certification; experience utilizing Fusion and/or other recreation management software, IMLeagues, and/or Connect2 software, ability to work with a diverse group; career aspirations in recreational sports; motivated, enthusiastic, and attentive to detail.

Stipend and Waiver

Candidates must be a full-time student in a two-year graduate program. This program carries a full tuition waiver (in-state or out-of-state), as well as a \$11,000 annual stipend. This appointment will begin August of 2021 and conclude in April of 2022. The position is expected to work 20 hours per week, including days, nights, and weekends. Student fees, school application fees, and other expenses will be the responsibility of individual filling this position.