



**KENNESAW STATE  
UNIVERSITY**

**SEPARATED MILITARY PERSONNEL  
OUT OF STATE TUITION DIFFERENTIAL WAIVER**

A student may be eligible for the Separated Military Out-of-State Tuition Waiver if they meet one of the following conditions:

A) an individual who within thirty-six (36) months has separated from active-duty military service and enrolls in an academic program and demonstrates intent to become domiciled in Georgia. This waiver may also be granted to their spouses and dependent children if the military member is physically residing in Georgia.

B) any separated service member or any student utilizing transferred VA educational benefits and physically residing in the state.

C) Any individual as described in 38 U.S.C. 3679(c).

The student may retain the waiver every semester after the waiver is approved provided the student remains continuously enrolled. If a student does not register for two consecutive semesters following their last enrolled semester at KSU the waiver will be removed. If the student returns to KSU, the student can reapply for the waiver or petition to change their tuition classification if they are eligible.

**Students will have until 30 days after the first day of the term to apply for this waiver. No applications will be accepted past that date. No retroactive changes will be considered for prior terms or fiscal years.**

**Please complete the following section:**

Student Name: \_\_\_\_\_ KSU ID#: \_\_\_\_\_ KSU Net ID: \_\_\_\_\_

Present Address: \_\_\_\_\_  
Street City State Zip

Name of Veteran waiver eligibility is based upon: \_\_\_\_\_

Term Applying for: \_\_\_\_\_

**Step 1: Submit one piece of lawful presence verification from the list below**

- State license or state ID from an approved state (front & back). See [LPV website](#) for complete list of approved states.
- Signed, unexpired US passport
- Immigration documentation (front & back)
- US birth certificate including visible seal
- Unexpired military ID card (must be presented in person to a KSU staff member)

**See second page for additional documents.**

**Step 2: Attach the additional documents required for the condition you are applying under:**

**A. Separated from active duty within 36 months or dependent of the military member**

- DD214, separation, or retirement orders, or OER/NCOER
- Evidence of the veteran establishing domicile
  - Copy of lease agreement
  - Warranty deed
  - Copy of your Georgia tax return
  - Georgia license or Georgia state ID card
  - Utility bill
  - If your name is not on the lease/warranty deed, provide a notarized statement from homeowner stating date you moved in and the address you live at
- If spouse or dependent
  - Marriage certificate
  - Birth certificate
  - DD1172 (DEERS)
  - US court documents of legal guardianship
  - Dependent Military ID card
  - Certified or Notarized copy of Georgia tax return or Federal tax return for the most recent tax year

**B. Separated military member or dependent using benefits**

- Veteran Affairs Certificate of Eligibility in the student's name
- Evidence of student establishing domicile
  - Copy of lease agreement
  - Warranty deed
  - Copy of your Georgia tax return
  - Georgia license or Georgia state ID card
  - Copy of Georgia tax return
  - Utility bill
  - If your name is not on the lease/warranty deed, provide a notarized statement from homeowner stating date you moved in and the address you live at

**C. Any individual as described in 38 U.S.C. 3679(c)**

- Documentation showing eligibility as an individual described in 38 U.S.C. 3679(c)

I understand that any material false statement made knowingly and willingly by me on this application, or any documents attached hereto may, in accordance with O.C.G.A. 16-10-71, which provides that upon conviction, a person who knowingly commits the offense of false swearing shall be punished by a fine of not more than \$1,000 or by imprisonment for not less than one nor more than five years, or both, subject me to prosecution in a court of law.

Additionally, I further understand that any such false statement may subject me to immediate dismissal from the institution.

I understand this waiver, if approved, will remain on my account every semester I enroll provided I stay continuously enrolled at KSU. If I do not enroll for two consecutive Fall or Spring semesters immediately after my last enrolled semester, my waiver will be removed.

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Student's Signature

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Date

Submit documents online through our [secure document submission portal](#).

For questions, please contact us: [tuitionclassification@kennesaw.edu](mailto:tuitionclassification@kennesaw.edu) or 470-578-5252

Last Updated 02/24/2024