

## Department of Social Work and Human Services MSW PROGRAM

# Field Learning Contract – Advanced Practice

Semeste	r: Fall/Spring Year	: 20 to 20_	
Field Faculty's Name:			
Student's Name:			
Agency Name: Agency Address:			
Field Supervisor:			
Field Supervisor Phone:	-		
Field Supervisor Email:			
Task Supervisor (if applicable):			
Task Supervisor Phone:			
Task Supervisor Email:			
C4-	ident's Weekly Field Sc	hadular	
Su	ident's weekly Fleid Sci	nedule:	
Mon (Hours)Tues (Hour	s)Wed (Hours)	Thurs (Hours)	Fri (Hours)
Field In Day of the Week:	struction Weekly Supervis	sion Schedule:	
ALL STUDENTS MUST ENGAG	E IN A MINIMUM OF ONE	HOUR PER WEEK F	FORMAL SUPERVISION
<b>Date Field Placement Commences:</b>		Ends:	
Field Evaluation Due Date:			_
Student Signature:			_
Field Supervisor Signature:			_
Field Faculty Signature:			



## Department of Social Work and Human Services MSW PROGRAM

### **Field Advanced Practice Contract Meeting Dates**

Learning Contract was developed on:	Date of Meeting:
2. Midterm progress check occurred on:	Date of Meeting:
3. Final Assessment and Evaluation occurred on:	Date of Meeting:
4. Total number of field hours completed:	End-of-semester:
4. Total number of field hours completed.	(360 Hours Required)

### **Guidelines for the Advanced Practice Field Learning Contract**

- 1. The Field Learning Contract is the educational plan for the term of field placement; each term is graded separately. The competencies for the Field Learning Contract are developed to reflect the standards of the Curriculum Policy Statement of the Council on Social Work Education as well as the curriculum of Masters of Social Work Program at Kennesaw State University. To the best of their ability, Field Supervisors are expected to teach students the learning tasks and monitor practice behaviors that address these competencies given the limitations of their respective settings or roles. The Field Learning Contract also serves as a guide for field instruction and supervision meetings. It further creates a basis for the evaluation and narrative that occur at the end of the term.
- 2. Responsibility for the Field Learning Contract is <u>jointly</u> shared by the Student and the Field Supervisor. While additional learning tasks may be developed that go beyond the articulated tasks and practice behaviors, the Field Learning Contract should reflect the required learning for the Advanced level and term of field placement
- 3. Measurement criteria can include, but not limited to the following: cases, journals, written assignments and material of all kind that is reviewed by the field Supervisor; oral presentations, clinical documentation, proposals, projects, and task group participation. Direct observation (shadowing) of the Student's work is expected. Feedback and evaluative information from other staff involved with the Student's effort should be incorporated into the evaluation criteria.
- 4. The Student's Field Faculty reviews and approves the Field Learning Contract. It is used as a focus for agency visits as well as for any issues that may require clarification or problem- solving collaboration between the Field Faculty and the Field Supervisor.
- 5. The Field Learning Contract may be modified during the period of field placement to reflect identified learning needs of the Student as well as changes that may occur. Situations such as student absences beyond three days, irregular attendance, inability to complete the required number of hours and/or identified tasks/activities, change of field Supervisor or change of field assignment may need to be brought to the immediate attention of and discussed with the Field Faculty.
- 6. A copy of the Field Learning Contract is placed in the Student's field file.



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## Instructions for completing the learning contract sections of this document:

- 1. Student completes the top section of the learning contract.
- 2. The student completes the "learning contract activities," in collaboration with the field/task supervisor. "Learning contract activities" are the learning opportunities (e.g., assignments, processes, tasks) in the field setting (and potentially outside setting as needed) by which progress in the competency occurs.
- 3. The "practice behaviors" are developed by the MSW program and are intended to serve as integrated means of showing the knowledge, values, skills, and cognitive & affective processes within each competency. The learning activities crafted by students should connect with multiple dimensions of each competency (Knowledge, Values, Skills, Cognitive & Affective Processes); however, because evaluation of the competencies is intended to be holistic, not all dimensions must be addressed in every competency.
- 4. Each student's learning activities will be unique to her/his/their field setting, focus, interests, and opportunities. The learning contract is a "live" document that can be revised over time as activities shift and opportunities arise. All revisions must be reviewed and approved by the field faculty.
- 5. The student and the field/task supervisor then print this document and sign and date in the space designated as "Learning Contract" on the first and second pages of this document.
- 6. The student submits this to the Field Faculty for review, approval and signature/date if no changes are needed.
- 7. All parties should keep a copy of this document each time it is changed and/or signed and dated.

## **MSW Advanced Practice Learning Contract**

## Competency 1 – Demonstrate ethical and professional behavior

Practitioners of clinical social work understand and apply ethical standards, modeling ethical use of treatment modalities in practice. Practitioners of clinical social work recognize the importance of the therapeutic relationship, the person-in-environment and the strengths perspective, the professional use of self with clients, and adherence to ethical guidelines of professional behavior. Practitioners of clinical social work recognize their role on inter-professional teams in practice and the ethical use of technology tools for clinical social work practice.

Practitioners of clinical social work:

			Semester Evaluation
Practice Behaviors:	Student's Specific Tasks/Activities: How will you demonstrate that you are competent in each practice behavior	Evaluation/Measurement of Progress/Completion?	Due Dates
a) Readily identify as social work professionals;		Observation Documentation Assignment Discussion Journal Other	Fall Semester Spring Semester Ongoing
b) Demonstrate professional use of self with client;		Observation Documentation Assignment Discussion Journal Other	Fall Semester Spring Semester Ongoing
c) Identify professional strengths, limitations, and challenges;		Observation Documentation Assignment Discussion Journal Other	Fall Semester Spring Semester Ongoing
d) Use of technology tools ethically for clinical social work practice; and		Observation Documentation Assignment Discussion Journal Other	Fall Semester Spring Semester Ongoing

Stude	nt Name:			
e)	Demonstrate ethical use of clinical modalities in practice.		Observation Documentation Assignment Discussion Journal Other	Fall Semester Spring Semester Ongoing
End	l-of-Semester Evaluation Commen	ts		
Studer	nt		Field Supervisor	
	ency 2 – Engage diversity and dif	ference in practice		
ractition he varion emonstround.	ners of clinical social work are know ous dimensions of diversity affect a) e	ledgeable about many forms of diversity and di xplorations of forms of behavioral health b) he	lp-seeking behaviors, and c) healing practice	nutic relationship and client's presenting issues. es. Practitioners of clinical social work nd how clinical practice choices can be culture-
ractition he varion emonstround.	ners of clinical social work are know ous dimensions of diversity affect a) e cate cultural awareness and practice ners of clinical social work:	ledgeable about many forms of diversity and di xplorations of forms of behavioral health b) he cultural humility in relationships with clients. I	lp-seeking behaviors, and c) healing practice Practitioners of clinical social work understa	es. Practitioners of clinical social work
ractition he varion emonstround.	ners of clinical social work are know ous dimensions of diversity affect a) e cate cultural awareness and practice	ledgeable about many forms of diversity and di xplorations of forms of behavioral health b) he	lp-seeking behaviors, and c) healing practice	es. Practitioners of clinical social work nd how clinical practice choices can be culture-
ractition he varion emonstround.	ners of clinical social work are know ous dimensions of diversity affect a) e cate cultural awareness and practice ners of clinical social work:	ledgeable about many forms of diversity and dixplorations of forms of behavioral health b) he cultural humility in relationships with clients. I  Student's Specific Tasks/Activities: How will you demonstrate that you are competent	lp-seeking behaviors, and c) healing practice Practitioners of clinical social work understa  Evaluation/Measurement of	es. Practitioners of clinical social work nd how clinical practice choices can be culture-  Semester Evaluation

Student Name:	<del></del>		
c) Identify tailored treatment		Observation Documentation	
approaches to the characteristic	S	Assignment	Fall Semester
and needs of diverse		Discussion	Spring Semester
populations.		Journal	Ongoing
		Other	
End-of-Semester Evaluation Comme	nts		
Student		Field Supervisor	
	<u> </u>		
omnotonov 3 – Advance human rights or	d social, economic, and environmental justice		
	r professional judgement to discern how and who		uman hehavior to eliminate oppressive
ructural barriers that inhibit equal access t		in to apply relevant incortes of change and hi	mun behavior to etiminate oppressive
, menn an ear reers man mine a equal access t	y can't and advance minimum 1.8.1131		
ractitioners of clinical social work:			
			Semester Evaluation
Practice Behaviors:	Student's Specific Tasks/Activities:	Evaluation/Measurement of	Due Dates
	How will you demonstrate that you are competent in each practice behavior	Progress/Completion?	
a) Apply their understanding of	in each practice behavior		
the intersectionality of culture		☐ Observation	
•		Documentation	Fall Semester
and context to guide their		Assignment	Spring Semester
		Discussion	Ongoing
selection of the appropriate		Discussion Journal	Ongoing
theories and approaches		Discussion Journal Other	Ongoing
		Journal	Ongoing
theories and approaches		Journal	Ongoing

individual and system levels;

Student Name:	
b) Discern which specific actions or strategies are most effective to promote and/or facilitate social, economic, environmental justice, and human rights; and	Observation Documentation Assignment Discussion Journal Other Other Observation Fall Semester Spring Semester Ongoing
c) Identify and engage stakeholders to advance social, economic, and environmental justice at all system levels.	Observation Documentation Assignment Discussion Journal Other Other
End-of-Semester Evaluation Comments	
Student	Field Supervisor

## Competency 4 – Engage in practice-informed research and research-informed practice.

Practitioners of clinical social work are knowledgeable in social work research methods and understand the importance of how empirical research findings advance the quality and scope of social work practice. Practitioners of clinical social work are critical consumers of research and use current qualitative and quantitative research findings to improve their practice. Practitioners of clinical social work conduct practice focused research and evaluate client outcomes at all levels of practice. Practitioners of clinical social work continuously evaluate intervention outcomes utilizing an evidence-based perspective in order to meet the evolving needs of clients.

			Semester Evaluation
Practice Behaviors:	Student's Specific Tasks/Activities: How will you demonstrate that you are competent in each practice behavior	Evaluation/Measurement of Progress/Completion?	<b>Due Dates</b>
a) Apply understanding of empirically informed practice and systematic monitoring of problems and interventions to guide assessment activities with clients and selection and application of intervention strategies;		Observation Documentation Assignment Discussion Journal Other	Fall Semester Spring Semester Ongoing
b) Identify risks of using non- empirical methods to assess human problems and the risks of using methods that have weak outcome evidence; and		Observation Documentation Assignment Discussion Journal Other	Fall Semester Spring Semester Ongoing
c) Demonstrate fidelity in applying systemic empirically based assessment and case monitoring tools to guide practice decisions.		Observation Documentation Assignment Discussion Journal Other	Fall Semester Spring Semester Ongoing
End-of-Semester Evaluation Commen	nts	Field Supervisor	

## Competency 5 – Engage in policy practice.

Practitioners of clinical social work recognize their obligation to their clients and the profession to routinely engage in policy analysis to assess the impact on well-being, service delivery, and access to social services. Practitioners of clinical social work, guided by the NASW code of ethics, apply policy practice knowledge and skills to advocate and influence change across all systems and levels of care.

			Semester Evaluation
Practice Behaviors:	Student's Specific Tasks/Activities: How will you demonstrate that you are competent in each practice behavior	Evaluation/Measurement of Progress/Completion?	Due Dates
a) Apply critical thinking skills to help shape policies that advance human rights and social, economic, and environmental justice;		Observation Documentation Assignment Discussion Journal Other	Fall Semester Spring Semester Ongoing
b) Utilize knowledge gained from practice to advocate for changes in policies to improve well-being, service delivery, and access to care; and		Observation Documentation Assignment Discussion Journal Other	Fall Semester Spring Semester Ongoing
c) Identify and engage stakeholders and policymakers to advocate for policies that advance human rights and social, economic, and environmental justice.		Observation Documentation Assignment Discussion Journal Other	Fall Semester Spring Semester Ongoing
End-of-Semester Evaluation Comment	ts	Field Supervisor	

### Competency 6 – Engage with individuals, families, groups, organizations, and communities.

Practitioners of clinical social work apply the use of self to engage with clients, including individuals, families, groups, organizations, and communities taking into account their social and cultural environments. Practitioners of clinical social work use empathic listening, genuineness, and warmth to build rapport and engage with clients. Practitioners of clinical social work are knowledgeable about diverse populations and the impact of societal norms and ecological factors that may hinder the engagement process. Practitioners of clinical social work make critical use of bio-psychosocial spiritual theories when engaging clients and critically evaluate their own biases to avoid these to interfere with the social work-client relationship.

Practitioners of clinical social work:

				Semester Evaluation
	Practice Behaviors:	Student's Specific Tasks/Activities: How will you demonstrate that you are competent in each practice behavior	Evaluation/Measurement of Progress/Completion?	Due Dates
a)	Develop culturally responsive therapeutic relationships with clients;		Observation Documentation Assignment Discussion Journal Other	Fall Semester Spring Semester Ongoing
b)	Develop relationships that see clients as equal partners in the therapeutic process and as experts on their own situations;		Observation Documentation Assignment Discussion Journal Other	Fall Semester Spring Semester Ongoing
c)	Identify interpersonal forces and power differentials that may interfere with the therapeutic relationship; and		Observation Documentation Assignment Discussion Journal Other	Fall Semester Spring Semester Ongoing
d)	Demonstrate the ability to recognize and address personal biases that may negatively impact the engagement process.		Observation Documentation Assignment Discussion Journal Other	Fall Semester Spring Semester Ongoing

End-of-	Semester.	Evaluation	<b>Comments</b>

Student	Field Supervisor

### Competency 7 – Assess individuals, families, groups, organizations, and communities.

Practitioners of clinical social work are knowledgeable about and make critical use of a wide variety of bio-psychosocial spiritual theories to assess clients, including individuals, families, groups, organizations, and communities that are culturally appropriate and sensitive to diverse and marginalized populations. They are aware that assessment is an ongoing process when working with clients. Practitioners of clinical social work make use of diverse clinical skills to assess clients and take into account societal and ecological barriers that clients may experience and that may affect the assessment process. Practitioners of clinical social work use a strengths-based approach when assessing clients. In addition, practitioners of clinical social work critically examine and are aware of their own personal biases that may negatively affect the assessment process and make every effort to keep these biases out of the process.

Practitioners of clinical social work:

			Semester Evaluation
Practice Behaviors:	Student's Specific Tasks/Activities: How will you demonstrate that you are competent in each practice behavior	Evaluation/Measurement of Progress/Completion?	Due Dates
a) Explore client strengths and motivational level for change;		Observation Documentation Assignment Discussion Journal Other	Fall Semester Spring Semester Ongoing
b) Assess client coping strategies that help clients adjust to life circumstances while showing sensitivity to cultural, social, and ecological context;		Observation Documentation Assignment Discussion Journal Other	Fall Semester Spring Semester Ongoing
c) Use a variety of theories to conduct assessments and employ differential diagnosis when appropriate		Observation Documentation Assignment Discussion Journal Other	Fall Semester Spring Semester Ongoing

Student Name:			
using current DSM criteria; and			
d) Demonstrate the ability to recognize and address personal biases that may negatively impact the assessment process.	Observation Documentation Assignment Discussion Journal Other	Fall Semester Spring Semester Ongoing	
End-of-Semester Evaluation Comments			
Student	Field Supervisor		

### Competency 8 – Intervene with individuals, families, groups, organizations, and communities.

Practitioners of clinical social work critically research and evaluate a variety of evidence-based interventions taking into account social, ecological, and cultural contexts when working with clients, including individuals, families, groups, organizations, and communities. Practitioners of clinical social work apply appropriate interventions to reach the goals of their clients using interdisciplinary, inter-professional, and inter-agency collaboration as needed. Practitioners of clinical social work advocate for clients when social, ecological, and cultural barriers prevent clients from reaching goals.

	Student's Specific Tasks/Activities: How will you demonstrate that you are competent in each practice behavior	Evaluation/Measurement of Progress/Completion?	<b>Due Dates</b>
Research, critically analyze, select, and apply appropriate culturally sensitive evidence- based interventions;		Observation Documentation Assignment Discussion Journal Other	Fall Semester Spring Semester Ongoing
sensitive techniques and strategies that best assist clients; and		Observation Documentation Assignment Discussion Journal Other	Fall Semester Spring Semester Ongoing
e) Engage with colleagues, agency staff, and other disciplines to coordinate client care; and		Observation Documentation Assignment Discussion Journal Other	Fall Semester Spring Semester Ongoing
d) Demonstrate the ability to recognize and address personal biases that may negatively impact the intervention process.		Observation Documentation Assignment Discussion Journal Other	Fall Semester Spring Semester Ongoing
End-of-Semester Evaluation Commendent	ats	Field Supervisor	

## Competency 9 – Evaluate practice with individuals, families, groups, organizations, and communities.

Practitioners of clinical social work evaluate interventions applied in the treatment process with clients, including individuals, families, groups, organizations, and communities. Practitioners of clinical social work understand that evaluation applies to both process and outcome. Practitioners of clinical social work apply knowledge of social, ecological, and cultural influences on the evaluation process. Practitioners of clinical social work are knowledgeable about both qualitative and quantitative outcome methods for evaluating practice and apply the appropriate design for evaluation.

			Semester Evaluation
Practice Behaviors:	Student's Specific Tasks/Activities: How will you demonstrate that you are competent in each practice behavior	Evaluation/Measurement of Progress/Completion?	<b>Due Dates</b>
Evaluate qualitative and quantitative research methods of evaluation and apply the most appropriate method to the evaluation process;		Observation Documentation Assignment Discussion Journal Other	Fall Semester Spring Semester Ongoing
Evaluate single subject designs and apply the most appropriate design and apply the most appropriate one to the intervention process; and		Observation Documentation Assignment Discussion Journal Other	Fall Semester Spring Semester Ongoing
Utilize findings in practice to evaluate their impact on practice and policy.		Observation Documentation Assignment Discussion Journal Other	Fall Semester Spring Semester Ongoing
d-of-Semester Evaluation Commen	its	Field Supervisor	
nd-of-Semester Evaluation Commen	its	Field Supervisor	

Student Name:		
<b>General Evaluation Comments:</b>		
Student:		
Field Supervisor:		