

New Club Sport Application

1. Complete this application.
2. Submit the application to: clubsports@kennesaw.edu.
3. The applicants shall meet the following criteria:
 - **Must have a minimum of ten interested enrolled students.**
 - **It shall NOT duplicate the style of an existing club sport at Kennesaw State University**
 - **It shall not conflict with other program(s) offered within the Department of Sports and Recreation at Kennesaw University.**
 - **It shall have reasonable method of competition.**
 - **Use of National Governing Body is strongly encouraged.**
 - **It shall be financially practical to start and sustain over time.**
 - **It shall be safe and practical to conduct the activity to practice in order to compete.**
4. Club Sports are not required to become Registered Student Organizations on campus. Therefore, the Club Sports Staff at Kennesaw State University will take sole authority in approving or denying the request.
5. The Club Sports Staff will request a meeting with the interested students to review the application.
6. The review meeting will be held by the Club Sports Staff the last Thursday of each month.
7. Following the meeting, the Club Sports Staff will determine if the applicant(s) meets the parameters of the program to be approved or denied.
8. Once a determination is reached, the applicant(s) will receive an email notice with an outcome letter confirming the status of the request.
 - a. If the request is denied, the applicant(s) can submit an appeal one week from receiving the official notice. The applicant(s) are to submit the written appeal to clubsports@kennesaw.edu.
9. If the request is approved, the applicant(s) will need to complete the team packet form which requires the completion of by-laws and provide certification of two CPR certified officers to become fully activated.
10. Once the applicant(s) becomes activated, the group will need to maintain the outlined requirements to avoid possible reclassification or removal.

NOTE: Please review the Club Sports Handbook to learn more about the appeals process and the full program procedures. The handbook can be found here: [Club Sports Handbook](#).



Name of Primary Applicant: _____

KSU Email: _____

Contact Phone #: _____

Student Status: Freshman _____ Sophomore _____ Junior _____ Senior _____ Grad _____

What is the proposed name for this request? _____

What is the type of membership for this request? Co-Ed _____ Men _____ Women _____

Please describe the proposed activity for this request.

What is the purpose for this request?

What type of facilities are required for this request?

Please list the equipment that might be required for this request.

The applicant must show a list of available competitions aligned to activity. Competitions are defined to include some form of judging, scorecard, "face-off", etc. with a clear ranking system, winner/loser status, etc. Scrimmages, showcases, and/or demonstrations do not count towards a competition requirement. Please include the website link, league schedule page, and/or event flyer of proposed competitions to review for verification.



Please complete the full information below of the interested students for this request.

#	Name	KSU Email	Gender	Year in School
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